

## LF/JAY SEWER COMMITTEE MEETING AGENDA

September 9, 2021

Present was Will K, Rod K, Amanda, Doris, Shiloh, Terry, Tim, Mark

- 1) Update on the status of the control building addition:  
At this we are at or below budget, however we have not yet received the vinyl siding which needs to go on before the HVAC system.  
We are at just about \$80,000 with a spend target of \$120,000
- 2) New office and conference room furniture:  
Furnishings will need to start going into the office area which includes tables, desks, chairs, file cabinets etc., we will try to get some file cabinets from Otis Mill and some furniture will be coming from Mark's office in Jay as well as some bookshelves may need to be ordered. We may need to use some money from the O and M (monthly operating costs account) for the remaining furnishings.
- 3) New computer equipment:  
Internet is now at the treatment plant with expectations of Expenet coming on the 20<sup>th</sup> to install equipment as well clean up Mark's computer. This is budgeted at \$4000.00  
This includes cat 6 cables, 43" tv., this maybe able to come from contingency plan.
- 4) WWTF upgrade:  
Breaking ground last week of the September, some changes have been made for the better, where it has saved us some money. Mark has been in contact with the DEP and together have come to the conclusion that Scum Skimmers are not needed as there is such a small amount that it can be resolved with a pool skimmer, this saves several thousand dollars.
- 5) WWTF funding:  
At this we have not received any more information on potential grants that have been applied for, also now that audit is complete the remainder of the paperwork can be completed and submitted.  
\$14 million dollar project, we have 7.5 million in potential grants with the possibility of more grant money coming in within 3 years.
- 6) Superintendent status:  
Mark has 3 months on the job and is settling in and feeling comfortable, Both Town Managers agree still a work in progress but things are going well.

Estimated time	actual time
80% WWTF	48%
10% L.F.	34%
10% Jay	18%

Once office complete at WWTF things should even out as there will be less travel time.

7) Shared labor:

We have had some shared labor between Livermore Falls and Jay as there have been shortages of staffing. Alfred has come down to help on street work by being a go between so the guys do not need to keep getting out of the ditch and when needed the plan is to have Robbie go to Jay and help clean lines possibly training on the Sewer Jet. Town managers will revisit the swapping of labor within contracts as not to overstep the boundaries or see if it should be updated or modified.

8) Staffing issues:

ME DEP has done an evaluation of the staffing and believes there should be more staff, Mark agrees that 1 more person would be adequate to help cover vacations and sick calls

9) At this time with some of the upgrades that have been made, it has cut down the amount of call ins tremendously. Amanda says to see what the other upgrades will improve and see where we stand.

Next meeting to be after Wright Piers meeting in October