



Town of Livermore Falls

Select Board Meeting
Tuesday, January 18, 2022
Livermore Falls Town Office
6:30 PM

Attendance: Jeff Bryant, Chair, Ernie Souther, Vice Chair, Rodney Heikkinen, Will Kenniston and Jim Long, Bill Nichols, Mark Holt, Mike Booker, Amanda Allen, and Amy Byron. (as well as others signed in)

6:30 PM Board Chair Jeff Bryant called the meeting to order.

1. Pledge of Allegiance

2. Approval of Minutes:

January 11, 2022

- A. Ernie suggested that “she” be changed to “Amanda” to provide clarity. (pg 2 – paragraph 3)
- B. Ernie made the motion to approve the minutes with the above correction; Second by Rodney. VOTE: 4 – 0 – 1 (WK)

3. New Business

A. Appoint New Fire Chief

Amanda announced Mike Booker has been hired as Fire Chief. She stated he has been the Jay Fire Chief since 2014 and will be a great asset. She told the Board that this is not a collaboration with the Town of Jay. Mike told the Board he looks forward to the opportunity and sees lots of potential in the Department. He has two Deputy Chiefs – Corey LeClerc in Jay and Scott Shink in Livermore Falls. Jeff made the motion to appoint Mike Booker Fire Chief; Second by Jim. VOTE: 5 - 0

B. Main, Depot and Park Street Sewer Improvements

Mark told the Board he received a Maine DOT schedule for 1.1 miles of road improvements on Main, Depot and Park Streets. It will begin in July of 2024 and involve replacing approximately 7,000 feet of sewer lines. He estimates a cost of \$45,000 for engineering. Mark believes the Town is in a good position to receive grant money via the CWSRF program and asked the Board to approve an interim loan for the engineering. The loan, if approved, would be repaid when the grant money is awarded. Jim made the motion to borrow up to \$45,000 for engineering; Second by Rodney. VOTE: 5 - 0



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C. Town Report Dedication

Amanda asked the Board to be thinking about the Town Report Dedication. Amy has begun work on the Town Report and needs to send it to the printer by mid-March.

D. Spirit of America

Amanda asked the Board to be thinking about a nomination for the Spirit of America Award. Last year's recipient was AYS.

Jeff made the motion to table further discussion on both nominations until the February 1st meeting; Second by Ernie. VOTE: 5 – 0

E. Certificate of Sole Proprietor/Associate/Fee

Amy told the Board she recently became aware of State Statute that requires businesses to register their business name with the Town. She reviewed forms she developed and asked the Board to approve the \$10 filing fee. There was discussion regarding making this part of the Site Plan Review process. Jeff made the motion to approve the forms and the filing fee; Second by Ernie. VOTE: 5 – 0

F. FOAA Request Form / Fee

Amy briefly reviewed FOAA policy and presented draft forms to aid in tracking the requests and fulfillment. She also told the Board that, in October 2021, the State had approved a \$25/hour fee after the first free hour. She suggested the Board should adopt the new fee. Jeff made the motion to approve the forms and the adjusted fee; Second by Ernie. VOTE: 5 – 0

G. Budget Discussion

Amanda told the Board she has been working with Rebecca to develop a proposed budget for 2022 – 2023. She and Rebecca will be meeting with Department Heads to review the current year budget and make projections for the new fiscal year. She intends to have a draft copy available to the Board Members by next Friday and the finalized budget by the first week of April.

4. Warrants/Abatements/Deeds/Quit Claim

5. Board Discussion/Department Head Discussion

A. Jim – NA

B. Will – Reminded us that there is a community meeting at the AYS building tomorrow night at 6:30. (It conflicts with the Public Hearing and Planning Board meeting but hopes people will attend if they can.)

C. Rodney – NA



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- D. **Jeff** – NA
- E. **Ernie** – 1) Asked for information regarding Solar Projects by February 1st; 2) Asked about the progress on the Code of Conduct/Code of Ethics.
- F. **Mark** – Gave an update of the Sewer Plant upgrade. They are under budget, but are expecting some offsets. He was able to save some money on trucking costs. There is a Sewer Committee meeting Thursday at 6 PM at the Treatment Plant.
- G. **Mike** – NA
- H. **Bill** – NA
- I. **Amy** – Asked Department Heads to be thinking about their letters for the Town Report.

6. Manager's Discussion

Amanda

As was already mentioned, there is a Public Hearing and Planning Board Meeting tomorrow night at the Town Office.

7. Adjourn

- A. 6:54 PM – Jeff made the motion to adjourn; Second by Ernie.
VOTE: 5 -0

Respectfully submitted,
Amy L. Byron, Clerk