

# *Town of Livermore Falls*

*Minutes of Selectboard Meeting*

**Tuesday, June 29, 2021**

Livermore Falls Fire Station

6:30 PM

**Attendance:** Jeff Bryant, Chair, Rodney Heikkinen, Ernie Souther, William Kenniston, and Jim Long, Amanda Allen, Amy Byron, Doris Austin, Bill Nichols, Mark Holt, Jeff Preble, Brandy Piers and Donna Perry. (as well as documented residents)

**6:30 PM** Board Chair Jeff Bryant called the meeting to order.

## **Pledge of Allegiance**

### **SPECIAL TOWN MEETING** *SEWER TREATMENT PLANT UPGRADE*

**6:35 PM** Clerk Amy Byron read the Warrant to call the meeting. She asked for a nomination for Moderator. Heather Bronish made the motion to appoint Clint Boothby Moderator; Second by Jim Purington. VOTE: 5-0

Amy administered the Moderator's Oath to Mr. Boothby.

Mr. Boothby asked residents in attendance to allow non-residents to participate in the presentation of the Upgrade. Orion Schwab made the motion; Second by Heather Bronish. All in Favor.

Jeff Preble of Wright Pierce presented PowerPoint slides detailing the scope of the project. He also reviewed the bids and said an award would be made by July 19<sup>th</sup>. He told the audience Rep. Golden would be visiting the plant on Thursday as part of the American Rescue Grant Program.

**7:04 PM** Mr. Boothby opened the floor for discussion. Several questions were asked, including:

*What is the estimated life expectancy of the system if we do nothing?* The system is currently working at half capacity due to a part failure. It is critical that the system be brought to 100% capacity.

*Would the proposed upgrade allow for expansion of the system to new customers?* No – the system is limited by the size/location of the plant.

*Who repays the debt?* The debt would be repaid by Sewer Customers only – not all residents.

**7:16 PM** With no further discussion, Mr. Boothby called for a vote. Amy and Doris counted the votes. (show of hand) 20 – YES, 1 – NO.

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**7:18 PM** Ernie made the motion to award the contract to TBuck Construction; Second by Jim. VOTE: 5 – 0 (Special Town Meeting closed.)

## **PUBLIC HEARING**

### *FIRST BAPTIST CHURCH CARNIVAL*

**7:19 PM** Jeff made the motion to convene the Public Hearing; Second by Ernie. VOTE 5 – 0

Ricky Merrill reviewed the dates for the Carnival and asked the Board to waive the \$25 application fee.

With no questions or concerns, the Board signed the Permit Application and agreed to waive the application fee.

**7:21 PM** Rodney made the motion to close the Public Hearing; Second by Jeff. VOTE: 5 - 0

### **Approval of Minutes: June 15th, 2021**

Rodney made the motion to approve the minutes; second by Jeff.

VOTE: 5 - 0

### **New Business**

- A) Apple Pumpkin Festival
  - i. TABLED
- B) Maine General Vaccination Clinic
  - i. Amanda told the Board she had been approached about holding COVID-19 Vaccination Clinic. They would offer J&J and Pfizer vaccines to those interested. Date and Location to be determined. Jeff made the motion to host a clinic; Second by Ernie. VOTE: 4-1 (William)
- C) Memorial on Water Street
  - i. Sam Howes presented the idea of installing a granite bench in memory of his family member, who was killed in a train accident. It was noted the installation should fall within the parameters of MDOT's right of way and the snowmobile trail. Jeff made the motion to approve the bench; Second by William. VOTE: 5 - 0
- D) Elect School Board Member
  - i. Amanda noted there was a three-way tie amongst the write-in candidates for the second School Board Seat. One member declined the nomination. The two remaining members, D. Robin Beck and Christine LaPointe were in attendance and presented a short autobiography. Amy presented the Board Members with slips of paper and asked

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for them to indicate their choice. It was a tie vote. It was then put to a coin flip with D. Robin Beck winning the flip.

- ii. Jeff made the motion to appoint Ms. Beck to the School Board; Second by Jim. VOTE: 4 – 1 (William abstained due to conflict of interest). Amy asked Ms. Beck to see her after the meeting to take her Oath.

E) Generator Purchase – Sewer Treatment Reserve Account

- i. Mark presented information regarding the failure of the generator. He noted Jay approved the purchase last night pending a Livermore Falls vote. Jeff made the motion to approve the purchase; Second by Rodney. VOTE: 5 – 0

F) Fire Chief Resignation

- i. Amanda told the Board that Eddie Hastings had submitted his resignation effective June 27, 2021. Jeff made the motion to accept Chief Hastings resignation; Second by Rodney. VOTE: 5 – 0
- ii. It was her recommendation to appoint Scott Shink as Interim Fire Chief.

G) Appoint Interim Fire Chief & Sewer Clerk

- i. It was Amanda's recommendation to appoint Scott Shink Interim Fire Chief. Jeff made the motion to appoint Scott Shink Interim Fire Chief for a period of 6 months; Second by Jim. VOTE: 5 – 0
- ii. It was Amanda's recommendation to appoint Doris Austin Sewer Clerk. Jeff made the motion; Second by Ernie. VOTE: 5 - 0

H) Code of Ethics

- i. The Board quickly reviewed the two pages and it was noted there is some duplication between the Code of Ethics and Code of Conduct. It was suggested that the two be combined into a document entitled "Code of Ethical Conduct".
- ii. Ernie made the motion to table further action until the next meeting when a first reading will occur; Second by Rodney. VOTE: 5 - 0

## **Old Business**

A.) First Reading of By Laws

- a. Jeff made the motion to table the first reading of the By Laws; Second by William. VOTE: 5 - 0

## **Warrants/Abatements/Deeds/Quit Claim**

## **Board Discussion/Department Head Discussion**

Jim: Jim thanked Mark for the tour of the Sewer Treatment Plant; Mark thanked Jim for his interest and offered to give any interested Board Members a tour.

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Ernie: Ernie suggested there be a review and update of the Job Descriptions.

Bill: Bill noted the Transfer Station will be closed Saturday, July 3<sup>rd</sup> in observance of July 4<sup>th</sup>.

Mark: Mark reviewed the progress on the Sewer Projects and told the Board they will start on Vine Street next week.

## **Manager's Discussion**

Amanda notified the Board that she had received a complaint from a resident on Vine Street regarding the condition of the rental she lives in. Ms. Janelle reviewed her issues with the apartment as well as conversations with Health Officer Gould and CEO Rob Overton.

Amanda also reviewed a complaint regarding 1 Central Street dating back to 2017. It was noted the owner had not complied with a request for information.

## **Executive Session: MRS Title 1, Chapter 13 § 405 § 6.A. – Personnel Matters**

**8:14 PM** – Jeff made the motion to enter Executive Session for Personnel Matters; Second by Rodney. VOTE: 5-0

**8:24 PM** – Jeff made the motion to exit Executive Session; Second by Rodney. VOTE: 5-0

→ Motion was made and seconded to pay Amanda for her Comp Time left on the books. (71 hours at the Clerk/Treasurer rate of pay \$29.64 - \$2,104.44) Ernie made the motion; Second by Jim. VOTE: 5-0

## **→ Executive Session: MRS Title 1, Chapter 13 § 405 § 6.D. – Labor Negotiations**

**8:25 PM** – Jeff made the motion to enter Executive Session for Labor Negotiations; Second by Ernie. VOTE: 5-0

**8:28 PM** – Jeff made the motion to exit Executive Session; Second by Ernie. VOTE: 5-0

→ Motion was made and seconded to accept the Highway and Sewer Department Union Contracts, effective July 1, 2021 and to add

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Juneteenth to the list of recognized holidays. Jeff made the motion;  
Second by Rodney. VOTE: 5 – 0

There was discussion regarding the Fire Chief position. A hiring committee will be formed.

**Adjourn:**

8:35 PM - Jeff made the motion to adjourn; Second by Rodney.

VOTE: 5-0

**Respectfully submitted,**

*Amy L. Byron, Clerk*

