



## *Town of Livermore Falls*

Select Board Meeting  
Tuesday, December 21, 2021  
Livermore Falls Town Office  
6:30 PM

**Attendance:** Jeff Bryant, Chair, Ernie Souther, Vice Chair, Rodney Heikkinen, William Kenniston, and Jim Long, Bill Nichols, Mark Holt, Amanda Allen, and Amy Byron.

**Planning Board Members:** Gayle Long, Tom Barker and Carole Barker (as well as others signed in)

**6:30 PM** Board Chair Jeff Bryant called the meeting to order.

### **1. Pledge of Allegiance**

### **2. Approval of Minutes:**

#### **December 7, 2021**

A. Ernie made the motion to approve the minutes as presented; Second by Rodney. VOTE: 5 – 0

#### **December 9, 2021**

B. Jeff made the motion to approve the minutes as presented; Second by Rodney. VOTE: 5-0

### **3. New Business**

#### **A. Polymer System – Sewer Treatment**

Mark told the Board he needs to order the parts to repair the system sooner than expected. He estimates the cost to be approximately \$9,800 installed. The funds would come from the Joint Reserve Account if approved by Livermore Falls. The Jay Board approved the expenditure last Monday. This is part 1 of a 2-part repair. The aging tank will be added later during the bigger upgrade. That is expected to cost an additional \$6,000. Jim asked if the funds could come from the project contingency. Mark stated he cannot wait that long. After consideration, Jeff made the motion to approve the expenditure from the Joint Reserve Account; Second by Ernie. VOTE: 5 - 0

#### **B. Sewer Easement Line Cost Allocation**

Mark told the Board a sewer line cost allocation was missed on a line that runs from Main Street, behind the old Ben's Market to Bridge Street. It would follow the current cost allocation of Jay 91%, Livermore Falls 9%.

*2 Main Street  
Livermore Falls, Maine 04254  
Phone (207) 897-3321  
FAX (207) 897-9397*



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There are trees that need to be removed. He has a proposal to share the cost of \$10,000 with Eagle Creek 50 / 50. He estimates using 300 – 400 yards of fill. This would be completed in the Spring. Rodney asked if manholes were involved and how many. Mark estimated 5 maybe 6 manholes. Jeff made the motion to approve the expenditure; Second by Rodney. VOTE: 5 - 0

### **C. Planning Board Update / Site Plan Review Ordinance Revision**

Gayle Long updated the Board regarding the Planning Board progress on processing Medical Marijuana Applications. They have met several times and currently have 6 applications in various stages of approval. They have developed a tracking spreadsheet and will be working with the Office to get the applications scheduled for a Public Hearing. She also discussed a possible amendment to Section 4.A.1. <the wording would be changed to “appointment with the Code Enforcement Officer”> She stated the Planning Board is also preparing a Draft of the Adult Use Ordinance and asked the Board for input by Thursday. Planning Board Chair Tom Barker asked about having an Executive Session at the Long home with an invitation to two Select Board members. He was told this was outside the scope of authority for an Executive Session. Ernie stated he believed that would be against the Planning Board by-laws. Jeff made the motion to amend the Ordinance with the indicated verbiage; Second by Ernie. VOTE: 5-0

### **D. Transfer Station Update**

Bill told the Board he would like to consider updating the Recycling Ordinance to include tracked stickers with a serial number as well as some pricing changes. He also said he would like to clarify “residents” because of the number of landlords and businesses in Town. Mark spoke up and recommended creating an Appendix that could be updating as needed. Color-coding was also discussed as a way to differentiate between residential, landlords & businesses, and haulers. He will research and present proposed updates.

## **4. Warrants/Abatements/Deeds/Quit Claim**

### **5. Board Discussion/Department Head Discussion**

- A. **Jim** – Asked about the audit and the budget process. (Audit will be conducted in January and budget meetings will begin shortly.)
- B. **Will** – Asked about a Fire Substation meeting? (Jeff stated possibly next Thursday.)
- C. **Rodney** – NA
- D. **Jeff** – Jeff asked about a Checklist for the Medical Marijuana Applications. (Gayle stated they would work on one.)
- E. **Ernie** - NA



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F. **Bill** – NA

### **6. Manager's Discussion**

#### **Amanda**

The Town Office will be closed Friday, December 24<sup>th</sup> in observance of Christmas and Friday, December 31<sup>st</sup> in observance of New Years.

The Transfer Station will be closed Saturday, December 25<sup>th</sup> in observance of Christmas and Saturday, January 1<sup>st</sup> in observance of New Years.

### **7. Adjourn**

A. 7:16 PM – Jeff made the motion to adjourn; Second by Rodney. VOTE:  
5-0

**Respectfully submitted,**  
*Amy L. Byron, Clerk*