



Town of Livermore Falls

Planning Board Meeting

Agenda

Wednesday July 20, 2011

Municipal Building

6:30 PM

1. Call to order
2. Consideration of minutes from meeting held on May 18, 2011
3. Old Business
 - A. Sign Ordinance discussion (Copy of Farmington's)
4. New Business
 - A. Current Town Ordinances status
5. Adjourn



Town of Livermore Falls Planning Board Meeting Minutes July 20, 2011

Members Present: Elecia Pillsbury, Fran Szostek, Bruce Adams, Russ Flagg
Meeting called to order by Elecia Pillsbury at 6:32 p.m.

Consideration of minutes from May 18, 2011. Elecia said we were going to have to table the consideration of minutes due to not having an appropriate quorum.

Old Business: Board discussed possibly having a local sign ordinance. Members did not want to be too restrictive, but also had a concern about the appearance of the town. Board instructed CEO to contact someone from D.O.T. to find out what the state restrictions/requirements were for signs on state roads. We would continue discussions in further meetings and obtain more research.

New Business: Bruce Adams noted that the Agenda was missing a few tabs which come from the planning board by-laws. CEO Butler advised that next meeting will make sure it is consistent with the board's by-laws and the reason for how they currently were is past practice.

CEO Butler wanted to update and discuss the Town of Livermore Falls Ordinances and get the Planning Board on the same page. Many good discussions were had and some confusion was sorted out. Also Planning Board Members wanted to have copies of their own ordinance books. CEO Butler advised he would do that and thinks it was a good idea.

Adjourn: Bruce Adams mm to adjourn the meeting at 7:50 PM. Fran Szostek s. (4-0)

An Ordinance Amending the Planning Board Ordinance of the Town of Livermore Falls Adopted May 19, 1999

1. Establishment:

Pursuant to article VII, Part 2, Section 1 of the Maine Constitution and 30-A MRSA Section 3001, The Town of Livermore Falls hereby establishes the Planning Board.

2. Appointment:

A. Board members shall be legal registered voters of the Town of Livermore Falls and shall be appointed by the Municipal Officers and sworn by the Clerk or other person authorized to administer oaths.

B. The Board shall consist ~~seven (7) members~~ Five (5) members and two (2) alternates.

~~C. Curreant Board members are entitled to serve out their terms.~~ New board members shall be appointed upon adoption of this Ordinance. ~~The term of each member thereafter shall be four (4) years for three (3) of the members and (3) years for four (4) of the members.~~

The term of each member shall be three (3) years for three (3) of the members and two (2) years for two (2) of the members and (1) one year for the alternates.

D. When there is a permanent vacancy, the Municipal Officers shall within sixty (60) days of its occurrence appoint a person to serve for the unexpired term. A vacancy shall occur upon the resignation or death of any member, or when a member ceases to be a legal register voter of the town, or when a member fails to attend four (4) consecutive regular meetings, or fails to attend at least seventy-five (75) percent of all meetings during the preceding twelve (12) month period. When a vacancy occurs the Chairperson of the Board shall immediately so advise the Municipal Officers in writing. The Board may recommend to the Municipal Officers that the attendance provision be waived for cause, in which case no vacancy will then exist until the Municipal officers disapprove of the recommendation. The Municipal Officers may remove members of the Planning Board by unanimous vote, for cause, after notice and hearing.

E. A Municipal Officer of full-time employee of the Town of Livermore Falls may not be a member.

3. Organization and Rules:

A. The Board shall elect a chairperson and a vice-chairperson from among its members. The Board may either elect a secretary from among its members, hire a non-board member, or instruct the Code Enforcement Officer to serve as a secretary. The term of all offices shall be one (1) year with eligibility for re-election.

B. A member who has a direct or indirect personal or pecuniary interest in any question or matter on which he or she must in an official capacity act shall make full disclosure of that interest for the record and shall abstain from voting or attempting to influence a decision of the Board.

C. Any question of whether a member shall be disqualified from voting on a particular matter shall be decided by a majority vote of the members present except the member who is being challenged.

D. The chairperson shall call at least one (1) regular meeting of the Board each month.

E. No meeting of the Board shall be held without a quorum consisting of ~~four (4)~~ three (3) members authorized to vote. Any action of the Board shall require the affirmative vote of a majority of its members present unless otherwise provided by law.

F. The Board shall adopt rules for transaction of business and the secretary shall keep a record of its resolutions, transactions, correspondence, findings and determinations. All records shall be deemed public and may be inspected at reasonable times.

4. Duties and Powers:

A. The Board shall perform such duties and exercise such powers as are provided by the Town of Livermore Falls Ordinances and the laws of the State of Maine.

B. The Board may obtain goods and services necessary to its proper function within the limits of appropriations made for the purpose.

C. The Board shall perform and update a comprehensive plan as defined in 30-A MRSA, Section 4324.

D. The Board shall conduct planning studies and prepare reports, make recommendations, advocate local and State public policies, and advise the citizens and Municipal Officers of planning and community issues pending for consideration or discussion. The Board may take such actions either at the volition of the members or at the request of the Municipal Officers or voters assembled at the Town Meeting.

5. Repeal of Prior Ordinances and Ratification of Prior Board Actions.

Any ordinance enacted or legislative act prior hereto and establishing or purporting to establish a Planning Board by that or another name, or governing or purporting to govern its membership, authority or procedure, is hereby repealed, it being the intent of this ordinance to abolish and replace any such Board with a Planning Board lawfully established and authorized. Any act prior hereto of the Board commonly known as the Planning Board and abolished hereby is hereby ratified and confirmed.