

Town of Livermore Falls

2 Main Street
Livermore Falls ME 04254
(207)897-3321

James Long- Chair
Ernie Souther- Vice
William Kenniston

Bruce Peary
James Cyr

Select Board Meeting
Tuesday January 17, 2023
Livermore Falls Town Office
6:30pm

Board, all members present
Department heads, Bill Nichols, Mike Adcock, Mark Holt, Alex Pawson
Attendees, see sign in sheet

6:30 Pledge of Allegiance

Will makes 1st motion to approve minutes from January 3rd as well as January 6th,
Ernie makes 2nd motion
VOTE: 5-0 to accept minutes as written

Old Business

FYE 2020-2021 Audit update: By Ron Smith, RHR. Audit for 2020 is complete still waiting for information to complete the 2021 audit. At this time, we are seeing that the town has funds to pay 90 days' worth of operating fees, which is very good. Because we are working with Rural Development we need to do 2 single audits to ensure all transfers are complete and all monies are in the right buckets and there is no doubt. Jim thanked Ron for his attendance.

Fire Department Consultant Discussion: Alex gave the update for the fire department Alex reports that Engine 2 is back in service and the engine 1 is out of service Bobby reports that there are 6 applications to go over with 2 pending review BLS report is being worked on to ensure everything is in accordance with BLS.

East Livermore Sub Station update: Alex says getting the substation will happen but not anytime soon, just a lot to work on but we will get there, still working with Sherman. Sherman's pay that has been requested does not reflect the substation so we will be paying him first payment of totaling \$5,000.00 to help bring the fire station up to the standard that it needs to be and then another set of payments totaling an additional \$5,000.00 for his consultations for the substation.

Non-Urgent Fire Department Call Reimbursement Update: We are waiting for Livermore To get us the papers to sign so we can do the payback to Livermore and Jay as all towns have agreed on the payments due to them.

New Business:

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Police Chief Confirmation, Alex informed the board that there were 2 applications and that one of the applicants withdrew his application.

Jim made 1st motion to promote Mike Adcock to Chief of Police

Bruce made 2nd motion

VOTE: 5-0 to promote Mike Adcock to Chief of Police

Town Report Dedication Honoree:

Jim made motion to dedicate this year's town report to Harold Souther

Bruce made 2nd motion

VOTE: 4-0 with Ernie abstaining from the vote dedicate this year's town report to Harold Souther.

Proposal for Stipends:

Interim Police Chief suggested amount is \$400.00 /wk for time until made Chief

Proposal for Interim Town Manager \$150.00 /wk plus \$2.00 /hr during tenure

Proposal for Interim Fire Chief \$150.00 /wk plus \$20.00 to any call they respond to.

Proposal for Fire Department Consultant is to be a temporary hire with a salary that

Will total \$5,000.00 split over 12 installments plus mileage & expenses, also this does

Not cover the work on the substation which would be an additional \$5,000.00 over

Another 12 payments plus mileage and expenses.

Proposal to give Amanda Ricci \$100.00 for her time working on the AFG grant.

Will asked how did we come up with these amounts, Alex said we aimed high and all Interim position holders are okay with these figures.

Jim says he has no problems with these amounts and Bobby agrees Sherman has helped.

Will made 1st motion to accept the suggested amounts for all Interim positions

James made 2nd motion

VOTE: 5-0 to accept suggested amounts for all stipends.

Jim talked about town owned properties, we have 12 lots that may be possible to sell.

Map is included in the notes for reference,

1 property map 6 lot 16 / part of old dump and sludge dumped there years ago.

1 property map 13 lot 2 / is actually sewer department property

3 parcels map 13, lots 13, 14, 15 on Fairview St. was town built for a turnaround.

Ernie made 1st motion to table do more research and see what can actually be sold.

Will made 2nd motion

VOTE: 5-0 in favor to table until more research can be done.

Property tax liens & notices:

Letters are going out to the residents that owe back taxes, this is a courtesy letter because 30 day notices did not go timely and with the letter is a copy of the taxes with total amount due. We are in hopes of having these accounts cleaned up before June 1st before the 30 day notices go out for the 2022 property taxes

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Ernie made 1st motion to table liens and if we should except payments or paid in full.

Bruce made 2nd motion

VOTE: 5-0 to table how to collect the property requested payments

23-24 budget timeline:

Budget meetings to begin, February 9th and 23rd finishing up March 9th

The purpose of the extra meetings is so the new selectboard members have time to go over everything and ask questions if needed.

Will set date to go over agency request

We are looking to have the town report completed April 11th which is 2 weeks before the April 25th vote which is how it should be.

Joint Sewer Committee:

Change orders 8 & 9 added roughly \$43,000.00, increasing our contingency by an additional \$219,386.00 so it is now \$640,000.00.

We are on budget at this point with 53% of the project completed and 51 % paid for.

Main flow #4 has bad bearing, ordered 8 months ago it is now on site.

Centerfuge was \$80,000.00 paid half when ordered, second half when received and will be \$45,000.00 to get installed.

Garrett our new guy is fitting in well and is picking up good, we will need to order tools as the plant has very few.

We are working with DEP and Board of environmental Protection.

James Cyr filled in for Will on sewer committee and seems to be more up his alley so he will replace Will so that Will can more time into fire department.

The 2005 GMC pick up for the sewer department is no longer working but the fire department maybe has a pick up that they can sell to the sewer department or the other option is to look elsewhere for another truck.

We have parts at the plant that are not part of the upgrade that are no longer working the way that they should so will need to be replaced. Odor Control unit, washer press and dewatering unit.

Change order is needed for \$128,400.00 for preliminary report

To pay Wright – Pierce-

Ernie made 1st motion to sign change order for \$128,400.00 for Wright-Pierce

James made 2nd motion

VOTE: 5-0 to accept Alex signing the change order for Wright-Pierce

Change order signed by Alex.

Consideration of Annualized Sewer Bills:

Alex suggested that we change the sewer bills to go out once per year with the 2 payment tabs just like the property tax bills with 2 payment dates.

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This will save a lot of time for the preparations as well as the mailings.
Ernie made motion to accept this and he withdrew until more information was done.
Ernie made 1st motion to table until
Will made 2nd motion
VOTE: 4-0 with Bruce abstaining from the vote

Board, Will would like to officially have James Cyr take his place on the sewer committee. All agreed that it is a good fit. Jim appointed James Cyr to committee.

Ernie would like to reduce the budget committee members, June 8th, 2010 the town voted to have a 9 member committee so it requires town vote to reduce the committee.

Alex says budget committee has 4 members, Jim asked the audience if there was any interest and Gayle Long and Sharon Bailey offered to join.

Ernie- Fire Chief applications close 1-20-23 so committee should meet next week and choose the Fire Chief.

Brandon, Medical marijuana license renewal time, 4 have paid and all signed with 1 business closing, The Gas Station closed December 15, 2022, current licenses would expire February 15th. We have had 1 new business turn in their incomplete application that would like to come into town.
Final copies of the ordinance are in packets.

Chief Adcock says the department responded to 343 calls in December and that Officer Reed is back from academy and doing well.

Alex said that we had a resident that let us know the town has money in Maine unclaimed property and he believes from the Livermore Falls Betterment committee and that it is over \$1,000.00 dollars.

Alex also said that we will have all Board members as well as committee members sign the code of ethics that has been revised.

Handicap parking at the town office needs to be resigned and or repainted, Brandon states it is up to the board, board has directed the highway department to complete when warmer.

Alex is asking the board to livestream the meetings and has given them camera information, Jim says we give money to Mt. Blue t.v. and asked the board how they felt about cameras being in the meeting, they all agree it puts everything out in the open and sounds like a good idea.

Alex also mentioned that July 4th will fall on a Tuesday that would be a selectmen's meeting and that we should think about not having meeting that day.

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Comments from residents: Izaiha Tracy asked about Town Manager Selection Process as well as an update.

Jim confirms current Town Manager on administrative leave and there is no selection process happening at this time.

Roger Moulton says he is disappointed in the town's response to the petition Will stopped Roger as this is not what the comment section of the meeting is for and Jim advised Roger if he wanted to talk about it he should talk with the Interim Town Manager.

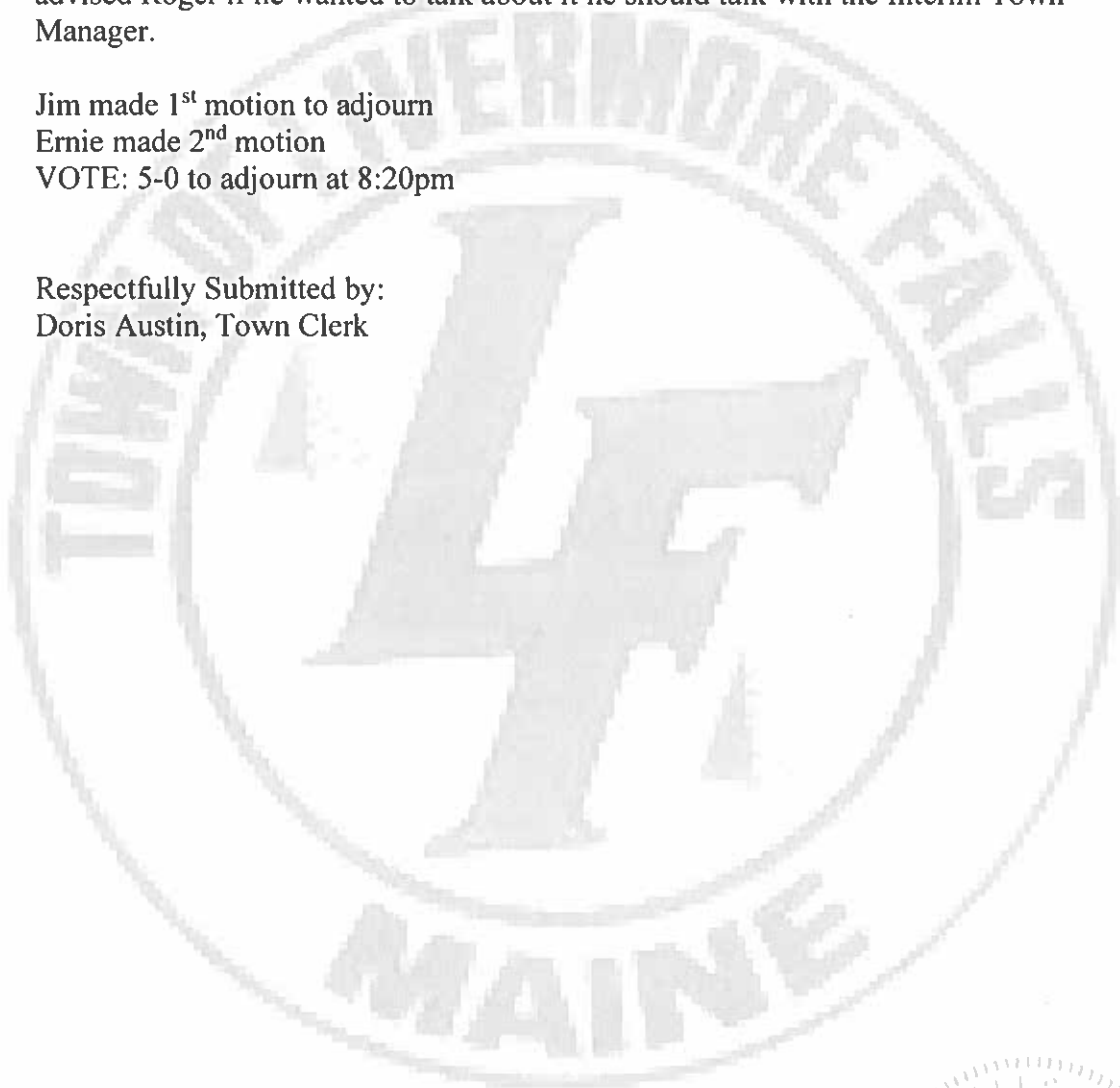
Jim made 1st motion to adjourn

Ernie made 2nd motion

VOTE: 5-0 to adjourn at 8:20pm

Respectfully Submitted by:

Doris Austin, Town Clerk



Town of Livermore Falls
Office of the Select Board

Jim Long - Chair
Ernie Souther – Vice Chair
William Kenniston

Bruce Peary
James Cyr

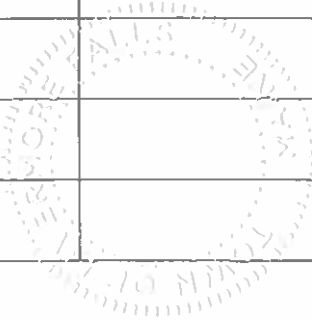
Select Board Meeting
Tuesday, January 17th, 2023
Livermore Falls Town Office
6:30 pm

- 1. Pledge of Allegiance**
- 2. Approval of Minutes:** January 3 & January 6, 2022
- 3. Old Business**
 - FYE 2020-2021 Audit Update (Ron Smith)
 - Fire Department Consultant Discussion
 - East Livermore Substation Update
 - Non-Urgent Fire Department Call Reimbursement Update
- 4. New Business**
 - Police Chief Confirmation
 - Town Report Dedication Honoree Selection
 - Proposal for Stipend/Pay for Interim Town Manager, Interim Fire Chief, & Interim Police Chief
 - Town-owned Property Status
 - Property Tax Liens & 30-Day Notices
 - FY2023-24 Budget Timeline
 - Joint Sewer Committee Update
 - Consideration of Annualized Sewer Bill with Semi-annual Payments
- 5. Warrants/Abatements/ Deeds/Quit Claim**
- 6. Board Discussion**
- 7. Department Head Discussions**
- 8. Manager's Discussion**
- 9. Public Comment**
- 10. Adjourn**

MEETING SIGN-IN SHEET

Project:	Select Board Meeting	Meeting Date:	01/17/2023
Facilitator:	Jim Long, Chair	Place/Room:	Town Office

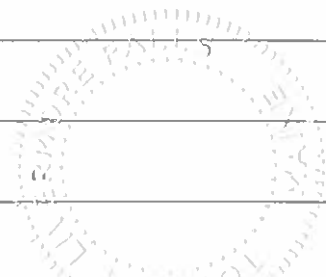
Name	Title	Company	Phone	Fax	E-Mail
Margaret DeLeon <i>(Ran) CHNDuck</i>	Assistant Director	Sp. Mt Summer Rec			margdeleon@gmail.com
Sharon Bailey					
Bernal Bailey					
Steve Long	Resident				
Donna Perry					
Stashia Tracy	Resident				
Izaha Tracy	Resident				
Roger Moulton	Resident				
Robert Tarrant	Resident				
Tom Bonker					



PUBLIC QUESTIONS AND COMMENTS

Project:	Select Board Meeting	Meeting Date:	01/17/2023
Facilitator:	Jim Long, Chair	Place/Room:	Town Office

Name	Question or Comment	Contact information
Izaiha Tracy	Town manager selection process? Will position be opening up?	318-638-9217



January 17, 2023

TO: Livermore Falls Select Board

FR: Mark L. Holt, Supt., LF & Jay Sewer Dept.'s

RE: Sewer billing based solely on water usage

Since I started here in Livermore Falls (LF) nearly 2 years ago, I have been asked by LF's sewer customers, Town staff, and Select Board members, "how would it work for LF to use the same sewer billing format as Jay". So, I have decided to formally address the question and start the discussion.

The Town of Livermore Falls would first need to develop a budget for the Sewer Department for both the WWTF and the collection system (the E1 and E2 accounts) to determine the revenue needed to cover the annual cost of O&M, debt service and capital reserve funding. The number of customers with unpaid sewer bills and customers with liens pending would also need to be considered before determining a revenue goal amount. Then, in-depth calculations would need to be performed utilizing the previous year's water usage, customer by customer, to develop a minimum usage quantity, a minimum usage fee, and a fee for usage over the minimum use quantity which will cover the LF Sewer Departments annual operating costs.

The current billing practice that Livermore Falls employs assesses a minimum usage fee based on the number of equivalent units a building contains and then adds to the minimum a fee based on the amount of water usage for the building.

Approximately 12 years ago, after hundreds of hours of deliberations and calculations, the Town of Jay decided to make the change to a sewer billing format based on water usage versus tracking the number of equivalent units. I believe that the Town of Livermore Falls would benefit by instituting the same methodology for their sewer billing practices which could save LF on money spent on purchasing all water meter readings for the entire year from the LF Water District and tracking the number of equivalent units each building in town contains. The Town staff would not need to send out monthly invoices either, as the sewer bills could be sent with

the tax bills and be payable in monthly/quarterly/semi-annually/or annual intervals – whatever the Town of LF decided on as a frequency. Also, a fee assessment based on actual water usage is both fair and equitable for the customers. Those who use more, pay more – those who use less, pay less – and those who conserve, pay a reduced fee. Basing a minimum use fee on the number of units a building contains is not a fair and equitable practice when compared to billing based solely on usage.

The tasks the Town of LF would need to complete to get the process started are as follows:

- 1) A Minimum annual fee for each water meter would need to be determined
- 2) A minimum usage quantity would need to be determined
- 3) A usage fee for the quantity of water used in excess of the minimum quantity would need be determined.
- 4) For the upcoming fiscal year (FY) 2023-24 sewer billing cycle (July 1, 2023-June 30, 2024), The LF Sewer Dept. would need to purchase the winter quarter readings for November 2022 thru March 2023 (Nov. thru Jan., Dec. thru Feb., & Jan. thru Mar.) from the LF Water District and utilize those quarterly usage quantities to calculate the assessed sewer fees for FY 2023-24. By knowing the usage quantities, the Town will be able to estimate the next FY's revenue and adjust the sewer fee to match the revenue needed to cover the O&M, debt service, and capital reserve funding costs for the Sewer Department for the upcoming FY.
- 5) The winter quarter water usage quantity is multiplied by 4 to determine the previous year's annual water usage quantity.

Examples of how sewer fees are calculated are as follows: (Note that I have used Jay's values of a \$315 minimum use fee, 0 to 3,200 ft³ as the minimum use quantity, and \$0.095 per ft³ for usage over 3,200 ft³ for illustration purposes only. LF's actual values will likely differ based on the O&M, debt service, and capital reserve costs of the LF Sewer Dept.):

- 1) A building such as a single-family residence has one water meter and they use 1,000 ft³ of water during the winter quarter. The calculation is as follows:
1,000 ft³ X 4 = 4,000 ft³ of usage annually – 3,200 ft³ minimum use quantity

= $800 \text{ ft}^3 \times \$0.095/\text{ft}^3 = \$76.00 + \315.00 minimum use charge = $\$391.00$ annual sewer fee.

- 2) An apartment building contains 4 apartments. The building has 1 water meter. The building used $6,400 \text{ ft}^3$ of water during the winter quarter. The calculation is as follows: $6,400 \text{ ft}^3 \times 4 = 26,000 \text{ ft}^3$ of usage annually – $3,200 \text{ ft}^3$ minimum use quantity = $22,800 \text{ ft}^3 \times \$0.095/\text{ft}^3 = \$2,166.00 + \315.00 minimum use charge = $\$2,481.00$ annual sewer fee.
- 3) A commercial building owned by one entity has 4 separate store fronts. Each store front has its own water meter. During the winter quarter, store front #1 used $2,000 \text{ ft}^3$, #2 used $3,500 \text{ ft}^3$, #3 used $2,500 \text{ ft}^3$, and #4 used $2,700 \text{ ft}^3$ of water. The total amount of water used for the winter quarter by all four store fronts combined was $10,700 \text{ ft}^3$. The calculation is as follows: $10,700 \text{ ft}^3 \times 4 = 42,800 \text{ ft}^3$ of usage annually – $12,800 (4 \times 3,200 \text{ ft}^3$ minimum use quantity) = $30,000 \text{ ft}^3 \times \$0.095/\text{ft}^3 = \$2,850.00 + \$1,260.00$ ($\$315.00$ minimum use charge $\times 4$) = $\$4,110.00$ annual sewer fee.
- 4) An apartment building has 20 apartments. The building has 1 water meter. The winter quarter water usage is $23,000 \text{ ft}^3$. The calculation is as follows: $23,000 \text{ ft}^3 \times 4 = 92,000 \text{ ft}^3$ of usage annually – $3,200 \text{ ft}^3$ minimum use quantity = $88,800 \text{ ft}^3 \times \$0.095/\text{ft}^3 = \$8,436.00 + \315.00 minimum use charge = $\$8,751.00$ annual sewer fee.
- 5) A car wash uses a varying amount of water depending on the time of the year. In this instance, utilizing the guidance listed in “Exhibit A – Special Circumstances”, the sewer fee would be calculated based on the category of “Large Quantity Users with Varying Quantities” as follows: The Town would purchase the water usage quantity from the LF Water District for the winter quarter plus the three previous quarters and add the usages together to determine the car wash’s total water usage for the year. Let’s say the sum of the total water usage was $100,000 \text{ ft}^3$ for all four quarters, but the car wash had an outside sill faucet with a meter on it that used $10,000 \text{ ft}^3$ during the year, the sewer fee would be calculated as follows: $100,000 \text{ ft}^3 - 10,000 \text{ ft}^3 = 90,000 \text{ ft}^3$ of usage annually – $3,200 \text{ ft}^3$ minimum use quantity = $86,800 \text{ ft}^3 \times$

$\$0.095/\text{ft}^3 = \$8,246.00 + \$315.00$ minimum use charge = $\$8,561.00$ annual sewer fee.

- 6) A residential building whose family resides in Florida during the winter months uses 0 ft³ of water during the winter quarter. Utilizing the guidance in "Exhibit A – Special Circumstances", the sewer fee would be calculated based on the category of "Seasonal Residents". The Town would purchase the three quarters of usage prior to the winter quarters usage from the LF Water District and assess the sewer fee based on the previous year's total usage. Let's say the 4 quarters usages from the previous year were 1,200 ft³, 900 ft³, 1500 ft³, and 0 ft³ for a total of 3,600 ft³ of annual usage. The calculation is as follows: 3,600 ft³ of usage annually – 3,200 ft³ minimum use quantity = 400 ft³ X $\$0.095/\text{ft}^3 = \$38.00 + \$315.00$ minimum use charge = $\$353.00$ annual sewer fee.

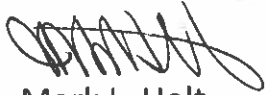
By the examples given above, you will notice that assessing a building's sewer fee based on usage is both fair and equitable in that those who use more, pay more, and those who use less, pay less. Also, the Town staff will no longer have to clarify what a "unit" is, determine how many "units" a building should be assessed, or track the number of "units" a building contains.

There is a lot to consider before deciding to change the current billing format. If/Once the decision is made to convert to a new billing format based solely on usage, there are many calculations that need to be performed, water meter readings that need to be purchased from the LF Water District, and computer software/hardware that may need to be purchased to make the transition go as smoothly as possible. This process will likely take a few months of preparation before being ready to initiate.

I have attached a copy of what a Town of LF Sewer Use Billing Policy may resemble as an example and have also attached a modified version of the Town of Jay's "Special Circumstances for Sewer Billing" which covers the "special circumstances" that arose once Jay went to the new billing format based solely on water usage.

If you have any questions, would like more information, or would like to set up a meeting with the Board to discuss sewer billing based solely on water usage in more depth, please feel free to contact me.

Respectfully,

A handwritten signature in black ink, appearing to read 'Mark L. Holt', written in a cursive style.

Mark L. Holt

Supt., LF & Jay Sewer Dept.'s

“Sample” - Town of Livermore Falls Sewer Use Billing Policy

Adopted: _____

The winter quarter month’s (3 months) water meter readings will be used for sewer billing purposes. By using the winter quarter water readings, the water typically used for gardening, vehicle washing, etc., that does not enter the Town sewer system, is not included in the sewer billing calculations. The Town of Livermore Falls (LF) will obtain the winter quarter water usage quantities for each customer and multiply the quantity used by four (4) to arrive at an annual usage for billing purposes.

Because this method of determining water usage may not be an equitable means of assessing sewer fees for all, customers may notify the Town of LF if they believe they may qualify for one of the sewer billings “Special Circumstances” outlined in attachment “Exhibit A”. Such notification should be presented to the Town Office before May 1st of each year. Once notification is received and determined by the Town staff to be justified, the Town will calculate the annual sewer fee accordingly. If the Town is already aware of a customer’s “Special Circumstance”, Town staff may refer to Exhibit A for guidance in assessing the appropriate sewer fee. (For example; no water meter, seasonal resident, large quantity users, etc.)

If a customer believes that they have a water usage scenario that is not covered by the special circumstances listed in Exhibit A, they may request the Selectboard to allow/accept their water usage circumstance at a regular meeting of the Selectboard.

As a matter of continuity, if the Selectboard allows/accepts a new special circumstance, the new circumstance will be added to, and made part of, the Special Circumstances in Exhibit A so that as similar instances arise in the future, they will be dealt with in the same manner.

This Sewer Use Billing Policy and Exhibit A are not part of the Sewer Use Ordinance. The Sewer Use Billing Policy and Exhibit A may be amended by a majority vote of the Town of LF Selectboard at a regular meeting of the Selectboard. The intent of Exhibit A is to provide guidance to Town staff in determining appropriate sewer fees for customers with unique water usage scenarios.

Sewer use billing parameters will be determined annually before (*May 31st ?*) of each year by vote of the LF Select Board and recorded below as part of this Sewer Use Billing Policy.

<u>Fiscal Year</u>	<u>Min. Annual Fee</u>	<u>Min. Usage Quantity</u>	<u>Fee for Use Over Min.</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Exhibit A

Special Circumstances for Sewer Billing

Adopted: _____

Seasonal Residents: For those who winter in warmer climates, move to a camp or cottage for the summer months, are otherwise away for extended periods of time or use an outdoor faucet during the “winter quarter”; The Town will use the previous year’s total water usage for sewer billing purposes. If the property in question uses an exterior water faucet for outdoor purposes and the water does not go into the sewer system and the property owner desires to have the quantity of water used outdoors deducted from the Water District’s usage quantity, the property owner will be required to install and maintain a water meter in good and serviceable condition on the exterior faucet. The property owner will be required to purchase the meter from the Sewer Department. The Town will read the meter as necessary for billing purposes.

Large Quantity Users with Varying Quantities: For customers who use large quantities of water which may vary greatly from quarter to quarter; The Town will use the previous year’s total water usage for sewer billing purposes. If the property in question uses an exterior water faucet for outdoor purposes that does not go into the sewer system and the property owner desires to have the quantity of water used outdoors deducted from the Water District’s usage quantity, the property owner will be required to install and maintain a water meter in good and serviceable condition on the exterior faucet. The property owner will be required to purchase the meter from the Sewer Department. The Town will read the meter as necessary for billing purposes.

Greenhouses, Florists, and Grow Facilities: These types of establishments use water for their plants which does not go into the town sewer system. Customers falling under this circumstance, as determined by the Sewer Superintendent, who want to have the water used for plant watering deducted from the Water District’s reported usage will be required to install and maintain a water meter in good and serviceable condition on a faucet dedicated solely for plant watering. The property owner will be required to purchase the meter from the Sewer Department. The Town will read the meter as necessary for billing purposes.

Winter Quarter Water Meter Readings Higher Than All Other Quarters of the Year: Prior to May 1st of each year, the customer must present the Town with a copy of their water bill for the winter quarter that is used for sewer billing purposes plus a copy of the three previous quarters water bills. The customer should complete a form provided by the Town of LF that explains why they are requesting a revised billing format. If the winter quarter usage is at least 20% higher than

the average usage of the previous 3 quarters, the Town may use the total usage for the entire year instead of using the winter quarter usage multiplied by 4.

Erroneous Water Meter Readings: Water meter readings that appear too low or too high will be dealt with on a case by case basis. The Town may request the Water District to repair, calibrate or replace a water meter that appears to be recording erroneously high or low metered values. If an agreement cannot be reached between the Town and the Water District concerning the correction of a believed erroneous reading and/or be reached between the Town and the customer concerning the appropriate amount of water usage, the guidelines for residential and commercial customers outlined below may be used to assess sewer fees for the period of time in question.

No Water District Water Meter- Residential: A residential customer has the option to purchase a water meter from the LF Sewer Dept. and install and maintain a water meter in good and serviceable condition at their own expense for the Town to read as necessary for billing purposes. For customers who choose not to install a water meter, the Town will assess a sewer fee based on the number of bedrooms as follows:

A sewer fee will be assessed according to the number of bedrooms. The Town will use 45 gallons per day (gpd) per bedroom. Example 1: A 1 bedroom home = 1 bedroom X 45 gpd X 365 days/yr / 7.48 gals/ft³ = 2,200 ft³ annual usage. Example 2: A 3 bedroom home would pay for 3 X 2,200 = 6,600 ft³ of usage annually. Example 3) A 4 unit apartment building with a total of 12 bedrooms would pay for 12 X 2,200 = 26,400 ft³ of usage annually. To summarize, the number of bedrooms X 2,200 = total annual cubic foot water usage for sewer fee assessment.

For residential buildings without water meters, each building that is connected to the Town sewer system will be assessed the minimum fee and associated cubic foot allowance.

No Water District Water Meter, Non-Residential, Non-Water Use Related: The Town will assess a sewer fee based on the number of employees (full and/or part time) using a quantity of 20 gallons per day per employee which equals 975 ft³/year/employee. If the Town or entity believes this allocation quantity to be inequitable, then the entity must purchase a water meter from the Sewer Department and maintain the meter and protect it from freezing. The Town will read the meter as necessary for billing purposes.

No Water District Water Meter, Non-Residential, Water Use Related: The Town will determine "water use related Non-Residential entities" on a case-by-case basis. A water meter will be required for all water use related entities connected to the Town sewer system. If the water district will not install a water meter, then the owner of the property will be required to purchase

the water meter from the Town and the meter must be installed and maintained in good and serviceable condition and protected from freezing at the owner's expense. The Town will read the meter as necessary for billing purposes. If the entity has a meter reading that is thought to be erroneous by either the Town or the entity, an interim usage quantity may be determined by the Town staff for billing purposes.

Non-Metered Usage Assessment Disputes: Any person or entity who disagrees with the amount of usage assessed by the Town for non-metered usage may purchase a water meter from the LF Sewer Dept. and install and maintain the meter in good and serviceable condition and protect the meter from freezing at their own expense. The Town will read the meter as necessary for sewer billing purposes.

Vacant Lots and Buildings: Vacant lots and buildings will be assessed a sewer fee based on water usage. If an owner of a vacant lot wishes to disconnect from the Town sewer system, they may do so by digging up and capping the sewer connection by a means approved by, and in the presence of, the Sewer Superintendent or his authorized agent. Vacant buildings are not allowed to disconnect from the Town sewer system unless the building that is connected to the Town sewer system is demolished and removed from the site and the sewer service is capped as defined herein. An unoccupied mobile home lot will not be considered a "vacant lot" unless the mobile home is removed from the lot and the sewer service is capped as defined herein. Sewer service connections must be capped prior to July 1st in order to qualify for removal from the upcoming years' and future billing cycles. The ability to reconnect to the Town sewer system in the future will not be guaranteed. Collection system and/or treatment facility capacity for the capped sewer service will not be reserved.

Metered Water Leaks That Do Not Enter the Town Sewer System: If a water meter reading that is used for sewer billing purposes includes water that has not entered the town sewer system (such as an outside sill faucet that leaked onto the ground, a pipe under a mobile home that leaked onto the ground, etc.) the Town may use the average of the 3 previous quarters water meter readings X 4 for sewer billing purposes. The Town will have the final determination as to whether or not the metered water actually entered the Town sewer system.



Town of Livermore Falls



January 17, 2023

Proposed amounts of stipends for interim personnel:

Interim Police Chief

\$400/week

Interim Fire Chief

\$150/week plus \$20 per fire call personally responded to.

Interim Town Manager

\$150/week stipend and \$2/hr increase in hourly rate during tenure

FD Consultant

LFFD/BLS Work

Temporary hire @ weekly salary totaling \$5000 (split over 12 installments, unless he finishes sooner which would trigger lump-sum of balance to \$5000), plus mileage & expenses.

East Livermore Substation Development

Pay at same schedule as above.

Amanda Ricci (AFG application)

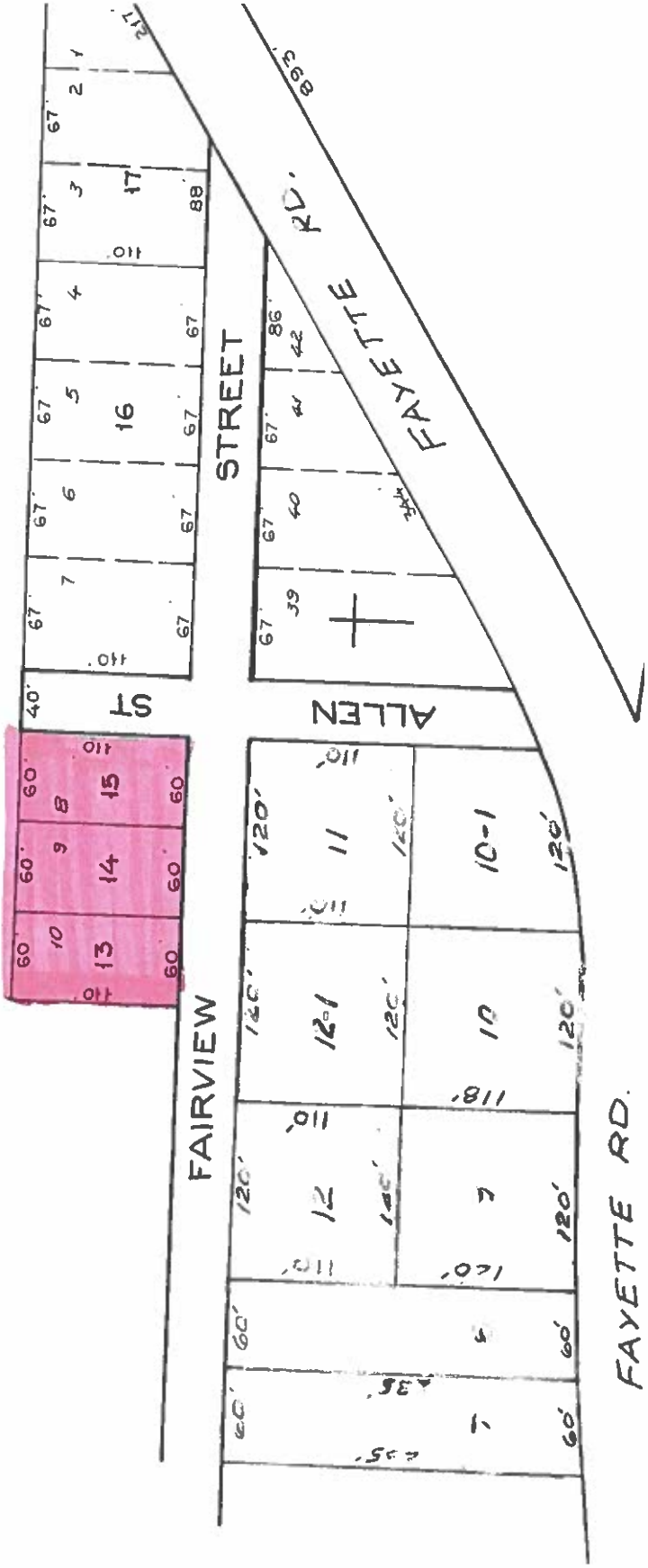
\$100

Sincerely,

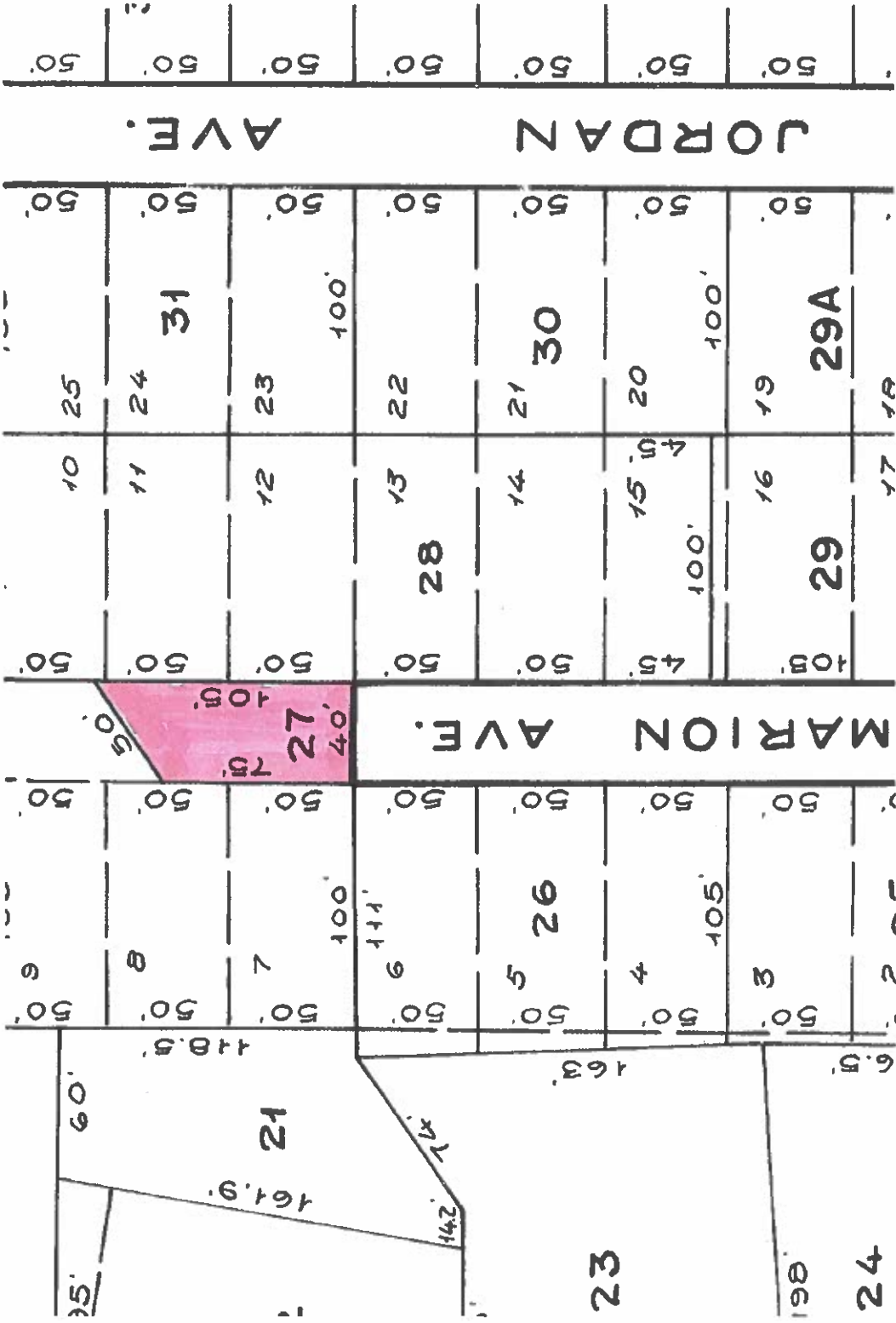
Alexander Pawson

Interim Town Manager

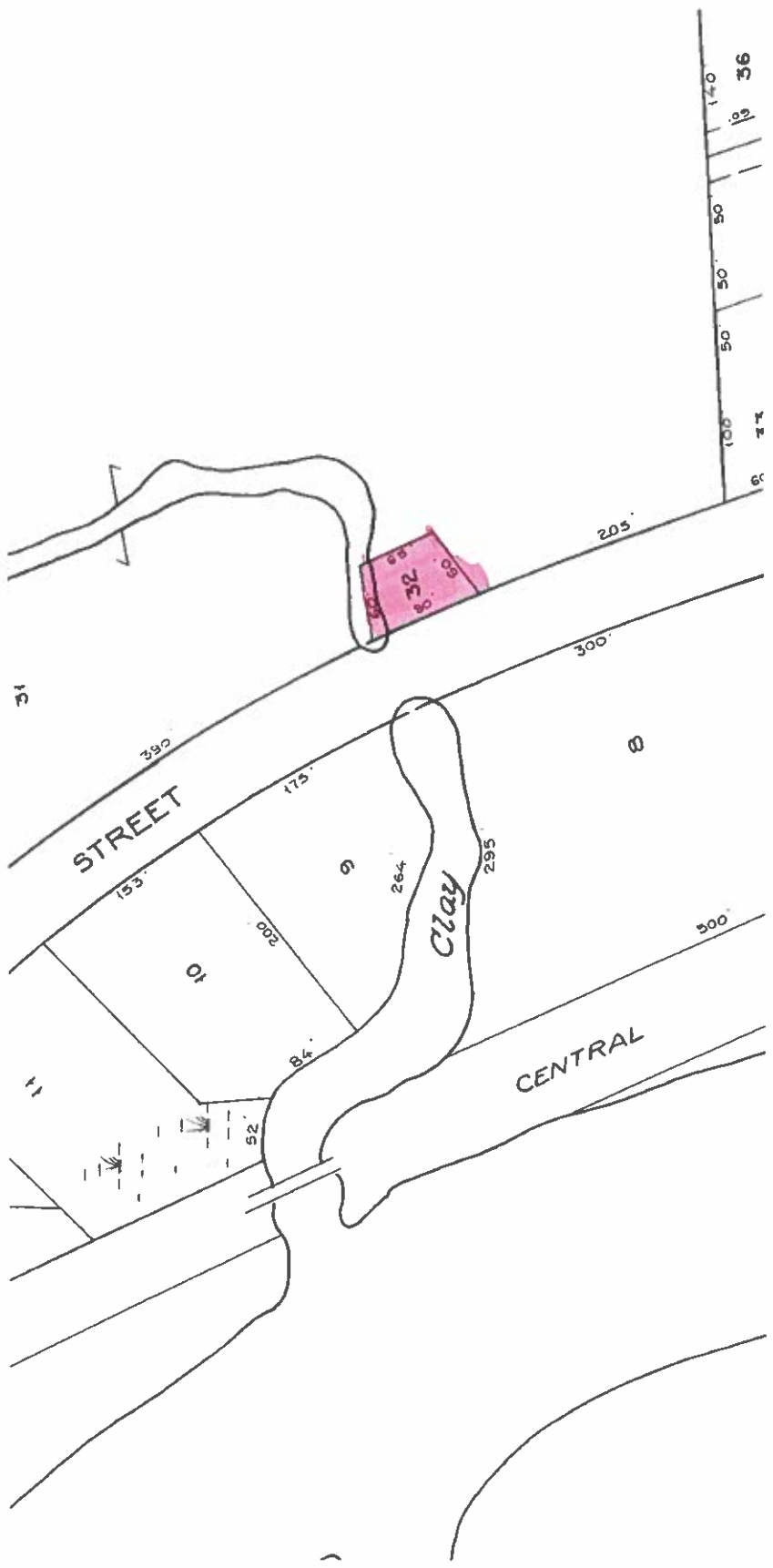




FAIRVIEW ST MAP 14, LOTS 13, 14, & 15

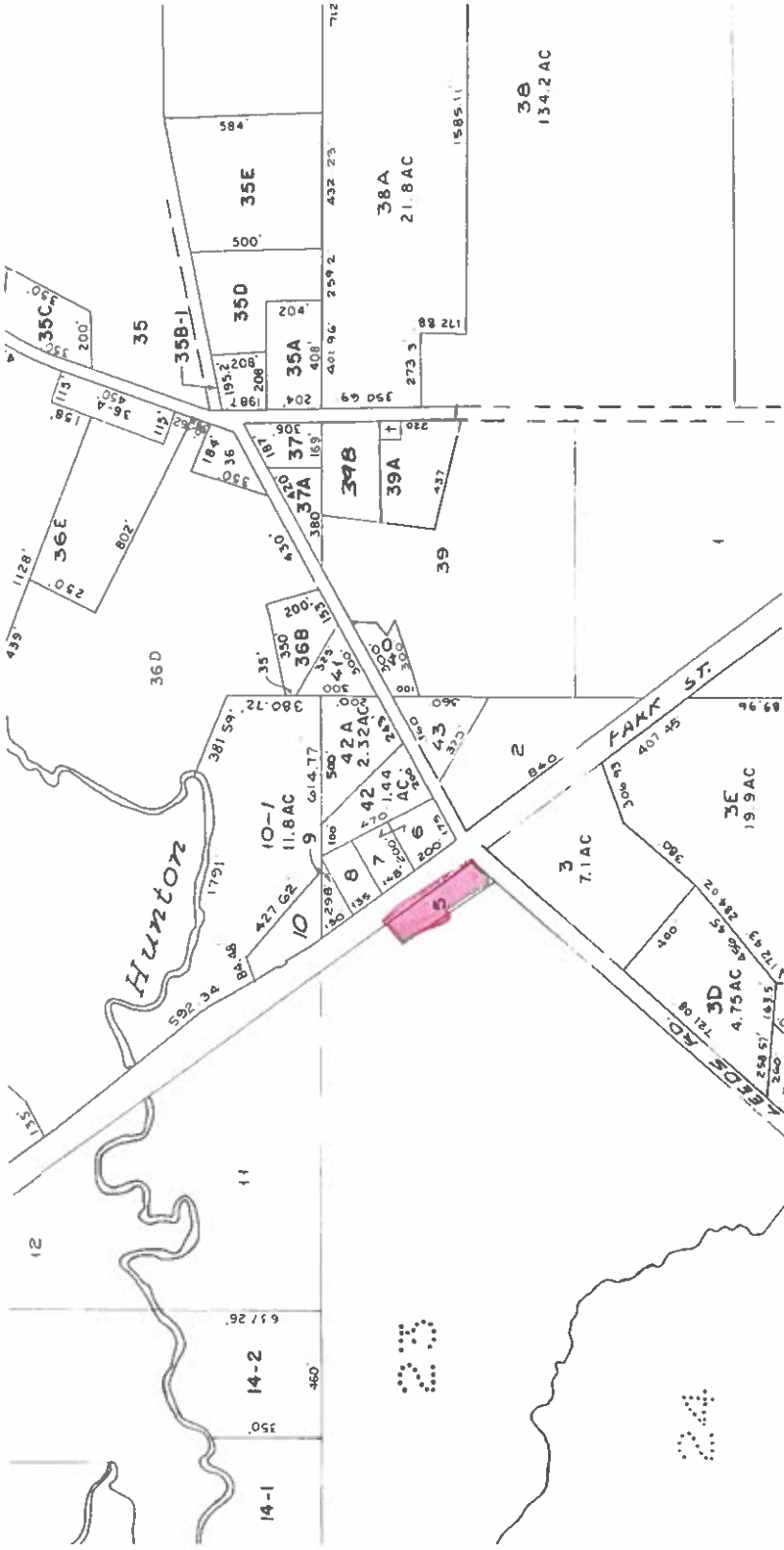


MARION AVE
MAP 21, LOT 27

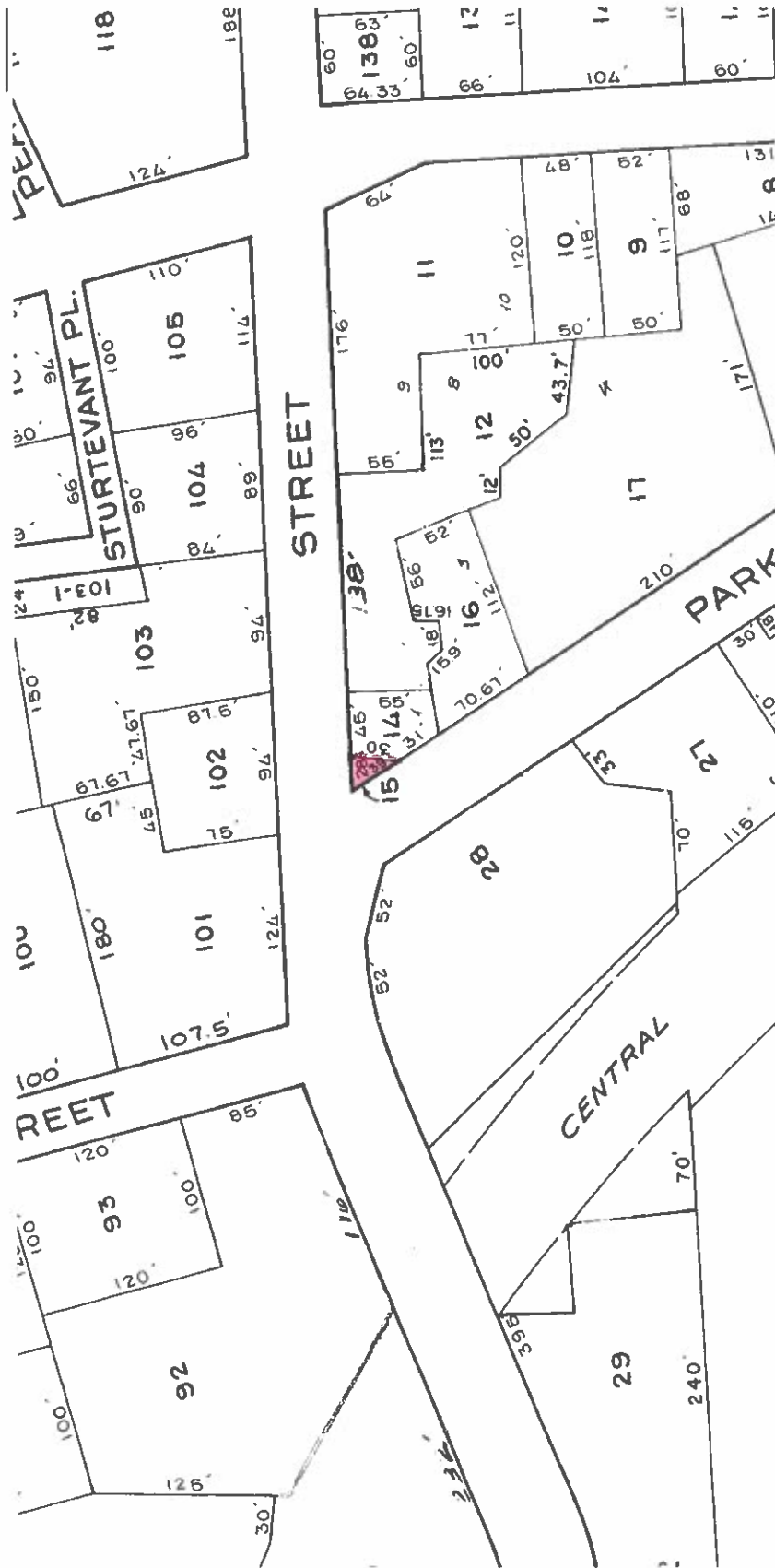


PARK ST

MAP 13, LOT 32

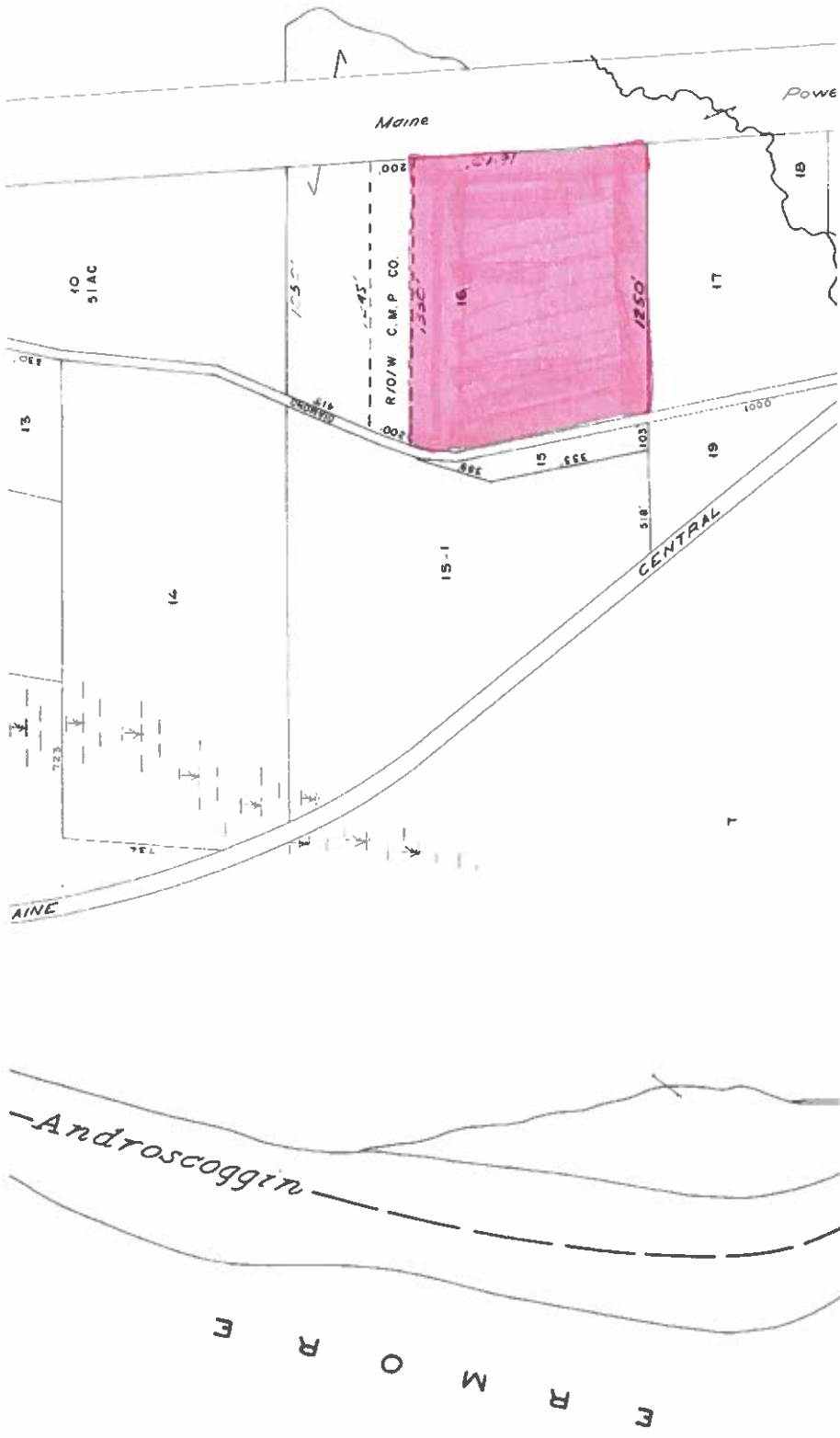


PARK ST MAP 5, LOT 5



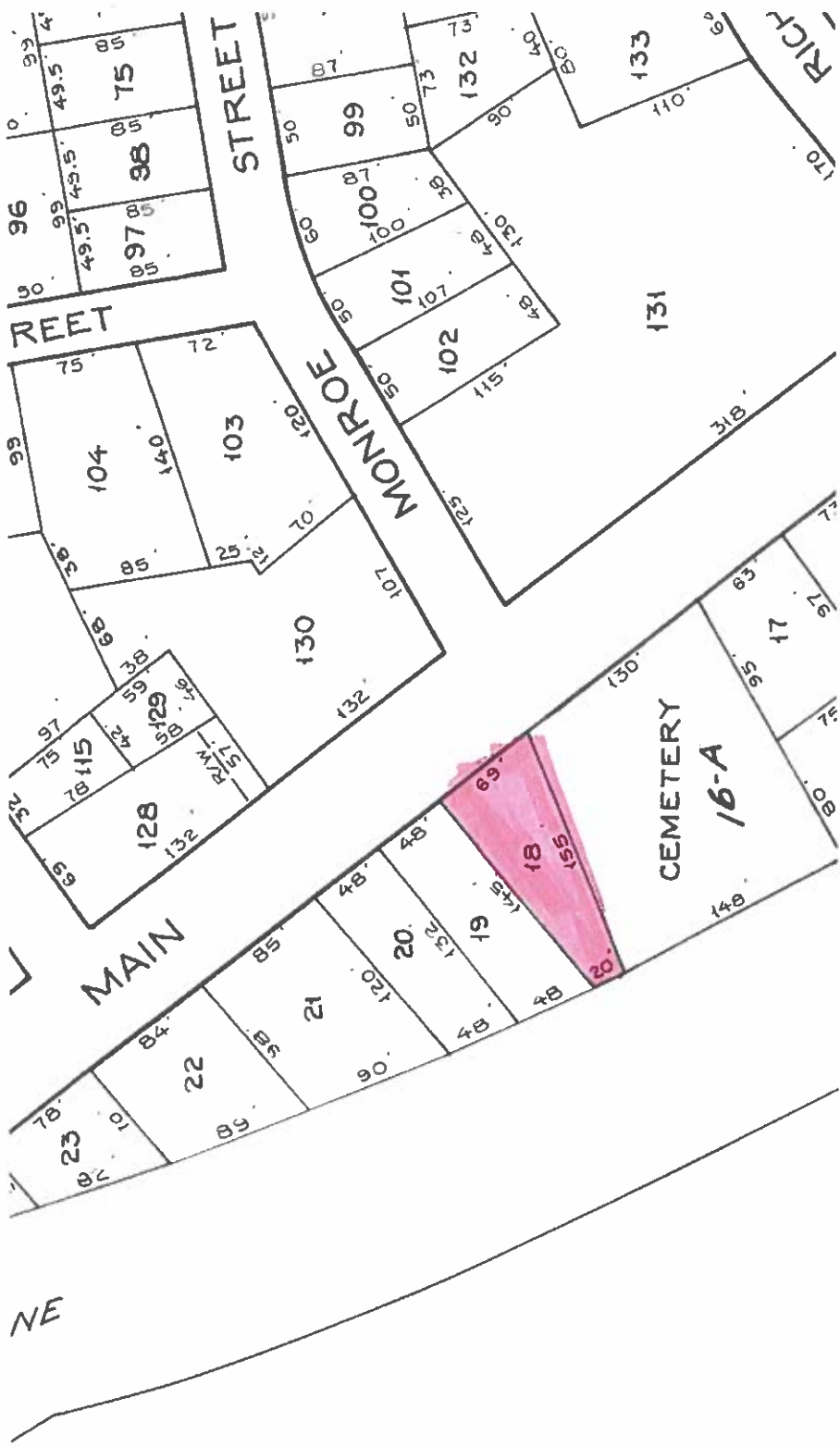
PARK ST

MAP 18, LOT 15



256 DIAMOND ROAD

MAP 6, LOT 16

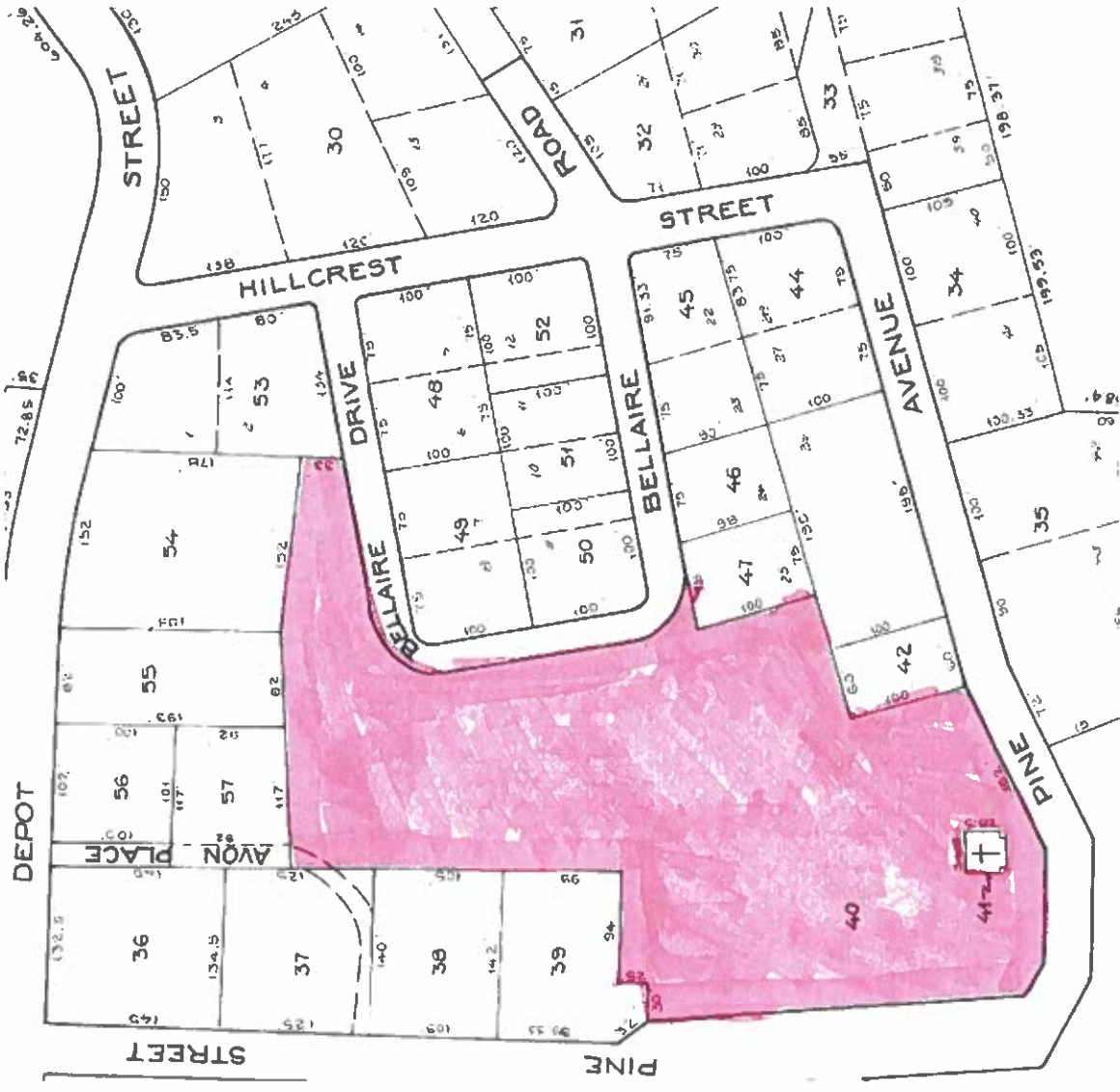


100 MAIN ST

MAP 20, LOT 18



19 PROSPECT ST MAP 20, LOT 90



PINE AVE MAP 19, LOT 40



BELLAIRE RD
 MAP 19, LOT 30-00A