

# Town of Livermore Falls

2 Main Street  
Livermore Falls ME 04254  
(207)897-3321

Jim Long- Chair  
Ernie Souther- Vice  
William Kenniston

Bruce Peary  
James Cyr

Select Board Meeting  
Tuesday May 16, 2023  
6:30 pm

Selectboard members present: All present  
Public/ Residents: See sign in sheet

Jim L. called meeting to order  
Pledge of Allegiance.

## **Public Hearing: Cyr Distillery**

Jim L. asked the audience if there were any public comments, Jim C. removed himself from the Board and went to the audience.

Jim L. said the site plan has been approved by the planning board, looking for questions or comments, Donna Perry asked what is this distillery?

Jim C. said it is a small distillery with a single malt whiskey and will eventually do more but right now it will just be part time and as it grows will make it a full-time operation. No further questions or comments, Jim L. closed the Public Hearing.

Jim L asked if there was anything needed from the town and Jim C. replied that he only needs something from the town, saying that he could operate a distillery and then he will continue with the state and federal paperwork.

Will made the 1<sup>st</sup> motion to accept and approve the site plan.

Jim L. made the 2<sup>nd</sup> motion.

VOTE: 4-0 to approve the site plan for Cyr Distillery

## **Public Hearing: Revised warrants**

Jim L. asked for public comments or questions regarding the 3 revised articles on the warrants.

Article 11 is regarding the carryover.

Article 25 is regarding the summer rec

Article 40 is regarding the increase in the property tax levy.

No questions or comments, Jim L. closed the Public Hearing for the 3 warrant articles.

## **Approval of Minutes:**

Approval of Minutes from May 2<sup>nd</sup>

Will made 1<sup>st</sup> motion to approve the minutes as written.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to accept the minutes from May 2<sup>nd</sup> as written.

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**Old Business:** Select Board scheduled meetings.

June 20<sup>th</sup> is voting, and July 4<sup>th</sup> is a holiday, should they be cancelled or rescheduled?

Jim asked for comments from the Board,

Ernie said it is a slow time and maybe we could cancel.

Jim L. said that would be going 6 weeks without a meeting.

Jim L. suggested that maybe we should have a meeting on June 27<sup>th</sup>.

Jim L. made 1<sup>st</sup> motion to move the June 20<sup>th</sup> meeting to June 27<sup>th</sup> and to cancel the meeting of July 4<sup>th</sup> unless there is something pressing that needs to be taken care of.

Ernie made the 2<sup>nd</sup> motion.

Vote: 5-0 to accept the rescheduling of the Select Board meetings of 06-20 and 07-04.

## **New Business:**

Spirit of America, this is a formality, and the board needs to think about who they would like to nominate.

Jim L. suggested the Soap and More Store that is at the First Baptist Church on Church St. This store is designed to be complimentary to the food pantry, it has paper products and toiletries to help those in need.

This is run by Annie Anders and Russ Thayer, although it is housed in a religious setting it is non-denominational and does not discriminate and is completely run by volunteers.

## **Overhead door for the Fire Department.**

Fire Chief Nathan Guptill said he had D and N come to service the overhead door because it was making atrocious noise, they serviced it and said it should be replaced because it was being held together by nuts and bolts.

Nate talked about this at the last meeting, and it was recommended that he get 3 quotes and bring it to the next meeting.

Nate brought 3 quotes. D and N, Overhead Door Co. and International Door and it was decided to go with D and N Door company out of Turner because they are local and had the lowest bid of \$11,748.49.

Ernie made 1<sup>st</sup> motion to go with D and N with the quote of \$11,748.49

Bruce made the 2<sup>nd</sup> motion

VOTE: 5-0 to have D and N replace the overhead door at the fire department with the quote of \$11,748.49.

## **Purchase of 2 manhole covers:**

Mark Holt spoke that this is not actually for the manhole covers but for 2 manholes. The water department found these cleanouts while doing work on Church St., Pratt & Son has given a price of \$7,000.00 each and there are 2 manholes so asking for \$14,000.00. Mark is asking to take this from the E1 account.

Ernie made the 1<sup>st</sup> motion

Jim L. made the 2<sup>nd</sup> motion

VOTE: 5-0 to take \$14,000.00 from the E1 account to pay for the 2 manholes and covers.

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**Man Gate:** Mark is asking if he can get a man lift gate that would assist with loading and unloading of heavy equipment, he believes this to be a much more effective tool and to be much safer to the crew.

The cost is \$6,585.00; however, we have been awarded a grant of \$3,000 from MMA so, we would be looking at the balance of \$3,585.00 with \$3,225.00 coming from the E1 account and \$360.00 coming from the E2 account.

Ernie made the 1<sup>st</sup> motion to approve \$3,585.00 to get lift gate for WWTF truck.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 in favor of getting the man lift gate.

## **Award of Paving Bid:**

Bill said we received 3 bids for paving, and they were from St. Laurent, Spencer Group and Pike Industries and he recommends going with the lowest bid from Spencer Group as we have used them for several years and we have never had any issues.

Jim L. made the 1<sup>st</sup> motion to accept the bid from Spencer Group with the price specs received by Bill.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to accept the bid from Spencer Group with price specs given.

## **Discussion of Agricultural Building Permit Fee Category:**

Brandon was approached by the Livermore Falls Amish Trust and asked if there could be a fee adjustment for auxiliary buildings such as barns, woodsheds, and greenhouses. Currently the fee is .15 cents per square foot, and they are requesting it be .07 cents for any auxiliary buildings.

Ernie made the 1<sup>st</sup> motion to accept the adjusted fee schedule under a new category of an already existing ordinance.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to approve the adjusted fee for the Residential Auxiliary Buildings.

## **Discussion of Change of CEO Hours:**

Brandon wanted to explain the 2 different structures in his hours in the upcoming budget year, talked about the 15- and 24-hour work week.

Jim L. asked for comments

Donna Perry asked what the potential hours would be, I have with minutes.

This is for informational purposes.

Amanda asked if the 24-hour weeks had been approved for this budget year because the paperwork shows it starting on May 17<sup>th</sup>, Brandon says the 24-hour workweeks would start July 1<sup>st</sup>.

Will made the 1<sup>st</sup> motion to accept the change of 24-hour workweeks starting July 1

Bruce made the 2<sup>nd</sup> motion

VOTE: 5-0 to accept change in hours for CEO

**Warrants/Abatements/Deeds/Quit Claim:** Nothing to sign.

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**Board Discussion:** Bruce wanted to share that Darcy Croteau came into the office and paid the fee for hauling waste and gave the insurance information. Darcy would also like to thank the board for working with her throughout this process.

**Department Heads:** Mike Adcock asked the Board if he could hire an administrative assistant as his department is short-staffed. This position would be a temporary position until more officers are hired. The duties of the administrative assistant would be answering the phones, uploading cases into the computer to the DA's office as well as any filing or other office tasks that need to be done. There is extra payroll as the department is short-staffed.

Ernie made the 1<sup>st</sup> motion to hire a temporary administrative assistant.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to have a temporary administrative assistant for 15 hours per week.

Bill stated that the storm on May 1<sup>st</sup> caused damage approximately \$78,630.36 and that he has submitted this to MEMA for possible reimbursement. The damaged areas are 3 places on Moose Hill, Turmel rd had 1 spot, Bailey Rd had 1 spot and Stickland Loop we discovered has damage.

Nate said that on May 6<sup>th</sup> they pumped out all the hydrants and that all trucks are inspected. He also mentioned that there will be a car wash at the fire station on June 10<sup>th</sup> from 8am to noon.

The fire station is finalizing a been supper to be held at the shuy corner church on 6-23.

Amanda said that the office will be closed on May 29<sup>th</sup> for Memorial Day.

And that there will be a blood drive on June 3<sup>rd</sup> from 10-2:30 at the fire station.

Will made the 1<sup>st</sup> motion to adjourn.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to adjourn at 7:19pm.

Respectfully submitted.

Doris Austin,

Town Clerk.