



## *Town of Livermore Falls*



Jim Long- Chair  
Ernie Souther- Vice Chair  
William Kenniston

Bruce Peary  
James Cyr

Select Board Meeting  
Tuesday June 6<sup>th</sup> 2023  
Livermore Falls Town Office  
6:30 pm

All Board members present.  
Public/ residents: see sign in sheet  
6:30 Jim L called meeting to order  
6:31 Pledge of Allegiance

**6:32 PUBLIC HEARING called for:  
Special Amusement Application: First Baptist Church festival**

Jim L asked if there were any questions or comments

No questions or comments.

Public Hearing closed.

Will made 1<sup>st</sup> motion for approval for 6-24-2023 for First Baptist Church Festival

And to waive the fee.

Bruce made 2<sup>nd</sup> motion

VOTE: 5-0 in favor of accepting application and waiving the fee for June 24<sup>th</sup>.

Approval of Minutes for May 8<sup>th</sup> and 16<sup>th</sup>.

Ernie made 1<sup>st</sup> motion to accept minutes for May 8<sup>th</sup> and 16<sup>th</sup> as written

Bruce made the 2<sup>nd</sup> motion

VOTE: 5-0 to accept minutes as written.

Jim L. made the 1<sup>st</sup> motion to enter executive session.

Jim C. made the 2<sup>nd</sup> motion

VOTE: 5-0 to enter executive session at 6:34pm.

Jim L. First motion to come out of executive session

Jim C. made the 2<sup>nd</sup> motion

VOTE: 5-0 to come out of executive session. 7:08

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## *Town of Livermore Falls*



**Old Business:** Nothing

**New Business:**

Jay Tennis court Discussion, Mary Redman Luce spoke on behalf of Deb Holland and Holland Strong. Holland Strong is looking for donations of either money in the amount of \$9,000.00 or in-kind donations that would be matched by a grant by LWCF.

Donation request letter is included with the minutes.

Mary said this is a lifelong sport and some of the younger participants do not have a drivers license and can not make it to other towns that may have a tennis court.

Ernie says there has been talk of our courts being fixed and we have received quotes to have the work done which includes possibly making pickle ball courts and before we give money for other courts, we should figure out what we are doing in Livermore Falls.

Ernie made 1<sup>st</sup> motion to table the tennis court discussion for future discussions.

Jim C made the 2<sup>nd</sup> motion.

VOTE: 5-0 to table the discussion on Holland Strong donation for tennis courts.

**Plow Gear:**

Bill has received 2 quotes for the plow gear and is suggesting that we go with the lower bid from H.P. Fairfield which is \$51,232.00, the second bid is from Viking for \$54,715.00.

The gear from Fairfield is what the town already uses and it works well so that is what Bill would like to have, and it can be installed in-house.

Jim L asked if the plow gear stayed within budget and Bill said it was over budget by \$7,000.00 but because of the sale of the truck earlier this year we are ok with budget.

Bruce made the 1<sup>st</sup> motion to accept the bid for the plow gear from H.P. Fairfield at \$51,232.00

Will made the 2<sup>nd</sup> motion.

VOTE: 5-0 in favor of going with H.P. Fairfield for the plow gear and have it installed in-house.

**Municipal Election Revisions:**

We had a concerned citizen that thought the hours of the election were not legal.

After talking with the MMA Legal we do not need to make any revisions, the hours of the election are to be 2-6 pm for the warrant articles of #11, #25 and #40. And the voting for the ordinances will take place by show of hands at 6:30pm. Election to be 6-20-23.



## *Town of Livermore Falls*



### **Dog Barking Complaint:**

Susan Wilkins has come to the board on more than 1 occasion complaining about the dogs barking, the last time she was here in the fall she was told to go to CEO. Susan said she has gone to the CEO then told to go to police, nothing is getting done about this and she feels like a second-class citizen because she does not live in the village zone.

Susan wants to know where to go for help, Chief Adcock responded with animal control. Susan has told the board that animal control told her that his only responsibility is to speak to the owner and nothing can be done unless the barking is after 10 pm.

Jim L says that he will need to do some research on this and check the kennel license. Chief Adcock will also review the ordinance and check on possible nuisance charges.

### **95 Park St. Nuisance Complaint:**

There have been some complaints about the slow clean-up of 95 Park St. and Jim L says that CEO should pursue the clean-up efforts, check to see if previous owner got paid by the insurance company to clean up the debris or if the new owner is the one that needs to get this taken care of.

### **Spirit of America 2023:**

The Soap n' More Store is the selectboards nominee for the 2023 Spirit of America award. Doris will email Bruce Flaherty to give them the information.

Ernie made the 1<sup>st</sup> motion.

Jim L made the 2<sup>nd</sup> motion.

VOTE: 5-0 in favor of nominating the Soap N' More Store for Spirit of America award.

### **ArchiveSocial Discussion:**

The town has been approached by an outside company looking to maintain our social outlets such as Facebook, twitter, Instagram and the Livermore Falls Website. Alex spoke up for this and said that at this time he feels that there are no issues and therefore doesn't see a need to outsource.

### **Monthly Admin Day Discussion:**

Alex spoke up and told the Board that the 2 days that we had in May for administration days were very productive, Amanda and Rebecca worked on Budget issues and that both Doris and he worked in the vault cleaning and organizing. The office staff are asking if we can have 1 day per month as admin days to cleanup any tasks that need to be taken care of.



## *Town of Livermore Falls*



Bruce made the 1<sup>st</sup> motion to have the office close down on the 3<sup>rd</sup> Wednesday of the month for admin days.

Ernie made the 2<sup>nd</sup> motion.

VOTE: 5-0 to close on the third Wednesday of the month for admin days. With the option to revisit this in 3 months.

### **EOY Closing: (June 30<sup>th</sup>)**

Office requesting to be closed June 30<sup>th</sup> for end of year processing.

Board approves.

### **Appendix C Approval (Sewer Dept)**

Mark spoke to the Board regarding Appendix C, which is the flow split percentages for sharing Treatment Facility O & M costs which is 57.7% Jay and 42.3% Livermore Falls.

Appendix C also shows the breakdown of percentages of expenses to each category of fees assessed to each category.

Mark is asking the Board to approve the calculations.

Jim L. made the 1<sup>st</sup> motion to appendix C

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to accept Appendix C as presented by Mark.

The following list is included in the minutes packet.

Copy of appendix C is included with minutes.

Copy of LF/Jay flow chart split calculations.

Copy of History of Jay's percentage of flow thru the LFWWTF.

Copy of Sewer Departments Employee time tracking 2022-2023

Copy of Livermore Falls/Jay O&M Flow Figures.

No Warrants/abatements/deeds/Quit Claim

### **Board Discussion**

#### **Department Head Discussion:**

Chief Adcock said the department had 508 calls for service, 14 arrests, 49 incidents, 11 accidents and 84 traffic stops.

Mark has said that we may receive a loan through the Clean Water program from DEP.

**Manager's Discussion:** Nothing.



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**Public Comment:** Nothing

**EXECUTIVE SESSION MRS TITLE 1, CHAP. 13 405 (6) (D) Discussion of labor contracts and proposals and meetings between a public agency and its negotiators.**

Jim made the 1<sup>st</sup> motion to enter executive session

Ernie made the 2<sup>nd</sup> motion.

VOTE: 5-0 to enter executive session at 7:54pm.

Jim L made the 1<sup>st</sup> motion to exit executive session.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 5-0 to exit executive session at 8:13pm.

Resignation of Alex Pawson given.

Ernie made the 1<sup>st</sup> motion to accept the resignation of Alex Pawson with the last Day of work to be July 28<sup>th</sup>.

Jim L made the 2<sup>nd</sup> motion.

VOTE: 5-0 to accept the resignation of Alex Pawson.

Resignation of Amanda Allen was given.

Pay with settlement with the chairman of the Board to execute.

Will made the 1<sup>st</sup> motion.

Ernie made the 2<sup>nd</sup>.

VOTE: 5-0 to accept the resignation of Amanda Allen under her employment contract.

Jim L. stated they will be looking for an Interim Town Manager and will work through the process.

Entered 2<sup>nd</sup> executive session

Jim made the 1<sup>st</sup> motion to enter executive session.

Ernie made the 2<sup>nd</sup> motion.

VOTE: 5-0 to enter executive session at 8:20pm.

Ernie made the 1<sup>st</sup> motion to exit executive session

Jim C. made the 2<sup>nd</sup> motion.

VOTE: 4-0 to exit executive session at 9:08pm

Bruce left the meeting.



## *Town of Livermore Falls*

Implement a retention plan including a \$4.50 per hour raise from ARPA for the Police Department, and chief Adcock to develop a recruitment and retention plan

Will made 1<sup>st</sup> motion

Ernie made the 2<sup>nd</sup> motion.

VOTE: 4-0 to go forward with police department retention plan.

Bruce left the meeting.

Jim says we need to make annual salary adjustment and see if additional positions are needed at the town office to stay competitive.

Will made 1<sup>st</sup> motion to adjourn.

Jim L made the 2<sup>nd</sup> motion.

VOTE: 4-0 to adjourn at 9:20pm.

Respectfully Submitted

Doris Austin, Town Clerk