

Minutes of Selectboard Meeting

Monday July 21, 2008 Town Office

Attendance: Bill Nichols, Richard Korhonen, Bernal Lake, Cora Briggs, Carroll Bowie, John Ross, Pat & Wayne Knowlton, Fred & Betty Nadeau, Laurence Roix, Heidi & Adam Sage, Bill Van Tuinen, Matt Timberlake, Police Chief Ernie Steward, Fire Chief Marvin Parker, Martin Puckett

Board Members present: Louise Chabot, Ernest Souther III, Jackie Knight, William Demaray and David Lemire.

1. Meeting called to order by Chabot at 6:30pm. Chabot reviewed the Rules of Order pertaining to running meetings:

A. Pledge to the Flag

B. Meeting called to order for the business at hand.

C. Review minutes of the last meeting for any errors or omissions in the minutes. If none, someone makes a motion to accept the minutes as read and another seconds the motion.

As we conduct the business of the meeting per the agenda, some items will call for discussion. The Chair will ask if there is any discussion. When the board has presented its views, and if deemed necessary, the Chair will then ask if there is any further discussion from the floor. If someone has something they wish to add, they should stand or raise their hand, state their name and wait to be recognized. Once a person has been recognized, they may make a statement on the issue being discussed. No other business should be brought up at this time. Please be respectful in your comments and brief so everyone who wishes to speak may have a turn.

D. Old Business

State first item on the agenda and each item until old business has been completed.

Motion must be made and seconded, then asked for any discussion. Once discussion is complete, the Chair will say: a motion has been made and seconded to (motion is repeated). All those in favor, those opposed (motion is carried or denied.)

E. New Business

Same process as old business

F. Public Forum

Once we have completed the agenda items, the public may bring up other items during the public forum. The format is the same; either stand or raise your hand, state your name and wait to be recognized and make your statement. Doing so will ensure an orderly meeting. Thank you.

G. Special Meetings for the Public

After all discussion is complete, no motion is necessary to end the meeting. Thank everyone for their input and say, "I now declare this special meeting (state purpose of meeting) closed.

2. Public Hearing: One Way Traffic for Union Street: Puckett reviewed the procedure for the meeting to include a power point presentation for the current design of Union Street, considerations, design proposal, and a public input session and question and answer period. The hearing will end after no further comment.

A. Review Current Street Design: Puckett presented the current design with nine parking spots and two way traffic. Parking on the street is limited due to narrow width, driveway entrances, hydrants, and retaining walls. In some spots the travel lane width is eight feet.

B. Design Proposal: One way traffic, flowing easterly from Main Street to Pleasant Street. With angled parking spots on the south western end,

and more parallel spots on the south side, a total of 22 spots could be available. The travel lane width would increase to 12 feet.

- C. **Public Comment:** Discussion started with concerns and current problems with parking. Driveways have been blocked and parking has occurred on both sides of the road making it difficult for traffic to get through, especially emergency vehicles. The church has had an increase in membership, close to 60 and parking availability is lacking especially for individuals with ambulatory issues. Business owners and landlords have purchased land to create parking and a lot was discussed on Union Street on the northern side. Parking has been an issue in that area for special events such as weddings. At the end of comments, Chabot called the hearing to end.

- 3. **Consideration of minutes from July 7, 2008:** Chabot proposed the following changes to the minutes: **Legal Bills:** Two unbudgeted legal bills have come in. A bill for personal property and lien process training was \$3,991.43 and a legal bill for economic development was \$3,932.50. **Public Session:** Nichols told the board Boralex that the 2,000 gallons of liquid calcium it would like to donate to the town was not calcium chloride and could not be used. Demaray would like the code enforcement officer look into a collapsed roof, building being done by LaPlante, and have the police talk to children in the road on Sewall Street and additional streets. Demaray made a motion to approve the minutes with the proposed corrections, Lemire second, approved 5-0.

4. **Old Business:**

- A. **Union Street:** Demaray made a motion to table and have Puckett, Nichols, and Steward research options, Chabot second, approved 5-0.
- B. **Sewer Repairs:** Timberlake presented the sewer problem on Franklin Street that is under the railroad tracks. Two options exist; the first one is putting in a pumping station costing in excess of \$45,000. The second option is placing a metal sleeve under the tracks with pipe ramming equipment and replacing the sewer line costing \$42,950. The pumping station is not Timberlake's recommendation since it will have to be maintained and will require easements and power. After the presentation and discussion, Demaray made a motion to use the second option and have the Ted Berry Company administer all the necessary engineering, Knight second, approved 5-0.
- C. **Bill Van Tuinen- State Valuation:** Tuinen discussed the town valuation compared to the state's valuation. Town valuation is currently 79% of the state valuation. In order to be in compliance to receive full funding for homestead, veterans, tree growth, personal property, school funding and revenue sharing we need to certify within 92%, roughly a 13 point increase. Demaray made the motion to get exact figures to increase valuations to be in compliance and report back to the board to allow the valuation to be adjusted accordingly, Knight second, approved 5-0.
- D. **Marvin Parker:** The town of Meredith has offered to purchase the lights from us that are installed in Ken Jones ford pick up truck. We would have to pay to have them uninstalled and they would only fit a ford pick up truck of that vintage, thereby reducing the value to the fire department. Parker suggests allowing Meredith to purchase the lights for a used value of \$500 and using the funds for

LED lights that can be plugged into a power supply or lighter and adhere to any vehicle regardless of make or model, eliminating this problem of transferring lights and hardwiring costs. The LED lights cost less than \$250 a piece. Souther made a motion to sell the previous chief's lights and use the money to purchase two LED light sets, Lemire second approved 5-0.

- E. Paving Bids: Two bids were received. Rampart Bituminous, LLC and Bruce A. Manzer. The board reviewed the bids but the cost estimates were not prepared in a similar method. Rampart broke the project down per road and Manzer gave a total price. Nichols would like to review each bid to ensure both met the bid specifications. Nichols will present results at next board meeting.
 - F. CDBG Grant: The Grant Committee reviewed the two architect/engineering bids and recommend awarding the project to Denis Lachman. Chabot made a motion accept the committee's recommendation, Souther second, approved 4-0 with Knight abstaining.
 - G. Parking and Traffic Ordinance: Steward has been retyping the ordinance to reflect changes made by the selectboard over the years. The original document from the 1980s was typed on a typewriter and was never digitized. Puckett will have legal review the document when completed and determine the next steps for approval.
 - H. Single Stream Recycling: EcoMaine will be making a presentation on the August 18 Selectboard meeting based upon a cost benefit analysis.
 - I. FOA Training & Certification: Training will be held at the MMA Annual Convention and the online at Maine.gov. After the online material is reviewed a certification needs to be signed and kept on file at the town office. Demaray has reviewed the online training and filled out the certification. Demaray mention we should start looking a costs for documents since some requests can take hours to research.
5. New Business:
- A. MDOT Bridge Inspection Report: The Norris Bridge on Strickland loop received a fair to poor rating. MDOT will inspect annually to ensure safety. The board would like Puckett and Nichols to meet with MDOT to look at repairs, replacement for budget time, and to see if weight restrictions are needed.
 - B. Town Manager Report
 - (a) Dispatch: The town of Turner has contacted surrounding towns with tentative dates for a regional meeting for the dispatch committee presentation. The tentative date is August 14 at 7pm at the Turner town office.
 - (b) MMA Elections: The ballot contained all unopposed selections. Running for Vice President was John Sylvester; Directors- Mark Green, Ryan Pelletier, and George Richardson Jr. Chabot made a motion to approve the unopposed positions on the ballot, Knight second, approved 5-0.
 - (c) Bonds: The annual renewals for bonds were reviewed by the board. All four bonds were renewed by Keyes insurance. The bonded positions are the town manager, treasurer, tax collector, and sewer clerk. The bond for each position is \$300,000.
 - (d) Transfer Station: Nichols had a complaint from a citizen about people picking from the recyclables. In the past the town exchanged metal for battery

disposal. Since the prices for metals are at record levels and we receive money for batteries and no longer have to pay disposal costs, the policy should change to maximize revenues and reduce the liability of the town incase someone was injured picking materials. Nichols made the recommendation that only approved haulers remove materials from the transfer station. Fred Nadeau told the board that when he was hired he was told he could take materials from the transfer station and the change in policy would result in a loss of income for him and he thought he should be compensated for it. After discussing the liability issues, Demaray made a motion to have only certified authorized haulers remove material from the transfer station approved by the town, Jackie second, approved 5-0. Demaray made a motion have certified and authorize Archie's, Livermore Falls Public Works, Winthrop Public Works, BDS, Waste Management, Grimmels, Knight second, approved 5-0.

6. Additional Business:

- A. Public Session: Allowed during regular business.
- B. Review Correspondence: State Planning Office notified us that the Town of Livermore is working on a comprehensive plan.
- C. Quit Claim Deed/Abatements/Supplements/Permits: none.
- D. Sign Warrants: Demaray made a motion to approve warrants and adjourn, Lemire second, approved 5-0.