

*Town of Livermore Falls*  
*Office of the Select Board*

**William Kenniston – Chair**  
**Jim Long – Vice Chair**  
**John Barbioni**

**Bruce Peary**  
**Jeffrey Bryant**

**PUBLIC FORUM**  
**5:30 PM**  
**Select Board Meeting Room**

**Community Resilience Partnership**

**Select Board Minutes**  
**August 20, 2024**  
Livermore Falls Town Office  
**Immediately after community resilience forum**

**1. Call meeting to order**

Will called meeting to order at 6:30pm

**2. Pledge of Allegiance**

**3. Public Hearing**

**4. Approval of the Minutes**

4.1 Minutes of August 6, 2024

Will said a vote on August 6<sup>th</sup> for poverty abatement was not recorded after executive session

Will made 1<sup>st</sup> motion to approve minutes from August 6<sup>th</sup> with the vote recorded.

Jim made the 2<sup>nd</sup> motion

VOTE: 4-0 to approve the minutes with the change made of the poverty abatement vote.

**5. Old business:**

5.1 Truck Bid Award

Bill told the Board that he has quotes on Western Star for \$157,015. & Freightliner \$146,635.

Bill is asking the Board to go with the Western Star, although it's a little more it comes with the automatic transmission and anyone going through the classes right now is taught on that and when they take their license, they are only allowed to drive automatics.

also, O'Connor's said we would have a truck in March or April but for the Freightliner we do not have a time when it would be in.

Bruce made the 1<sup>st</sup> motion to approve the purchase of the Western Star at \$157,015 through O'Connor's in Augusta.

Will made the 2<sup>nd</sup> motion

VOTE: 4-0 in favor of purchasing the Western Star from O'Connor for \$157,015.

**6. New Business:**

6.1 Resolution – Community Resilience Partnership

Carrie read the resolution to the Board; this is the next step that we need to take to further the process of the grants.

Bruce made the 1<sup>st</sup> motion to approve the Community Resilience partnership municipal resolution.

Will made the 2<sup>nd</sup> motion.

VOTE: 4-0 in favor of

Carrie had the Board sign off

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Will explained for those that were not aware that this plan comes to a point where we feel like they are pushing things on us that we do not agree with then we can enact this resolution. We just want the people to understand that this is not like an ordinance. This resolution can fund things like making the buildings more energy efficient  
Bruce said in other words that this resolution is not binding in stone.

**6.2 ReEnergy Traffic Update**

Carrie talked with the plant manager about the parking situation, and he said he was not aware of the problem but would address it. Carrie also said this is the time of year that they bring in their winter fuel, and this is the flow of their business, but it will be addressed. Jim said he is happy they are addressing the situation because on days that the transfer station is open having 12 or 14 big trucks on the side of the road becomes a safety issue.

**6.3 2023 Audit Status**

Carrie told the Board that she had a lengthy conversation with auditors and the town audit is in draft mode and they are finishing up a single audit. Gathered up papers for their sample testing. Carrie told the Board that she has been writing up the corrective action plan for the significant deficiencies for FY 23 because we will still have to address those issues. Hoping we will have those by the end of September and then go right into 2024 audit. Will asked Carrie what was meant by significant deficiencies. Carrie said those are the findings already discussed such as bank reconciliations, procurement policy that met federal guidelines, internal controls policy for all our cash receiving and accounting. Most of things have already been taken care of. The one that we are still working on and actually have done is we implemented in a chart of accounts effective July 1<sup>st</sup>. Unfortunately, those deficiencies will still show up in 2023 and 2024.

**7. Warrants/Abatements/Deeds/Quit Claim**

7.1 Payroll Warrant #33 \$22,900.06  
7.2 General Fund Warrant #8 \$74,734.36, #9 \$307,448.68  
Abatement – NONE  
Supplement – NONE

Will made the 1<sup>st</sup> motion to approve warrants 7.1 and 7.2  
Jim made the 2<sup>nd</sup> motion.  
VOTE: 4-0 in favor of approving warrants 7.1 and 7.2

**8. Board Discussion**

Will asked if Kenny had a chance to work on the tables and benches.  
Carrie said that Kenny has not a chance to work on them yet because of the classes he has been taking, he will be taking his test soon and then it will free up some time, and we will have another class B driver in town.

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**9. Department Reports**

F600 is coming along, we had everything fabbed up for the wing, and we are mounting up the Body ourselves. The wiring is done controls are done and when we get the wing hitch back, we can get that mounted then the hydraulic hoses and running cables. Hopefully we will have it ready in about a month.

Jim asked Bill if most towns build their own trucks up and Bill said some do and by us doing It saves anywhere from \$15 to \$18 thousand dollars.

Bill also said that the seeding and haying on Knapp St. is done with some spots coming In better than others.

Mowing roadsides for about another week.

Looking for another laborer.

Chief Haroon told the Board that he will have a new employee this week and we have 2 more that are in the background investigation part of the process and hopefully those work out So pretty happy with the progress in the last 3 or 4 weeks.

Doris told the Board there is a blood drive on August 27<sup>th</sup> in the meeting room from 11-3pm People already asking about Trunk or Treat, we would like to do it again on October 31<sup>st</sup> from 5-7pm looking to close the office at 5 so office staff can be a part of the event.

Will made the 1<sup>st</sup> motion to approve closing the office at 5pm on October 31<sup>st</sup>.

Bruce made the 2<sup>nd</sup> motion.

VOTE: 4-0 in favor of closing the town office at 5 pm for the Trunk or Treat event.

Doris told the Board that she would love to have Santa come back in December, they agreed. Feedback on office hours, public has shared that they are happy with the new hours and said Thank you to the office staff for being here so early.

Doris told the Board to start thinking about Spirit of America for next year because we have a Few potentials in the area.

DOT to do digging by the intersection of Park St. and Fayette Rd so flooding should be cut down.

**10 Town Manager Report**

Carrie will be having a meeting with Plymouth Engineering to talk about the sub-station building.

Carrie let the Board know that the reval has started and will last 5-6 months.

Carrie is sending a letter to DOT to see if there can be a reclassification of Campground Road to see if they can potentially take it back as a state road.

**10. Public Comment**

**11. Executive Session**

**12. Adjourn**

Bruce made 1<sup>st</sup> motion to adjourn.

John made 2<sup>nd</sup> motion.

VOTE: 4-0 to adjourn the meeting at 7:18pm

Respectfully submitted by:  
Doris Austin, Town Clerk